



Chestatee-Chattahoochee RC&D
Executive Board Meeting
May 16, 2011
Minutes

Members present were: Jeanette Jamieson, President; Edsel Nix, Vice-President; Larry Nix, Treasurer and Angela Whidby, Member-at-Large. Members absent: Dennis Brown, Secretary and Lewis Canup, Member-at-Large. Others present –Josh Crozier and Susan Creasy.

Jeanette called the meeting to order at 8:00 a.m.

Motion was made by Larry, 2nd by Angela to approve the April 19, 2011 minutes as distributed. Motion carried unanimously.

Motion was made by Edsel, 2nd by Larry to approve the financial reports as presented. Motion carried unanimously.

Ongoing Program Updates

- Wheels-to-Work – A written report was reviewed.
- Revolving Loan –
 - ❖ The existing loan was discussed. There has been no activity since the last payment was received on 11/18/10. Jeanette reported that they are not in a position to make a payment at this time.
 - ❖ Rural Development conducted an audit of the Revolving Loan Program on May 3. This was a routine audit and no irregularities were found with the program.

General Updates/New Business

- It was discovered during a maintenance inspection that the basement air conditioning unit was not functioning. Repairs cost \$425, but the unit is now functioning correctly.
- Jeanette signed a letter to NRCS acknowledging receipt of the termination of their lease agreement and inquiring as to when the Council could expect payment for the two months' rent that is due.
- The Mud Creek 319(h) budget was reviewed.
 - ❖ There was initially \$1500 in the budget to purchase a new computer for the office. At the time the grant was written, it was anticipated that Josh would have the use of an NRCS computer and this new computer would replace Susan's which is becoming obsolete. With the elimination of federal funding, Josh will no longer have the use of an NRCS computer. EPD was contacted and stated that the funds could be used to purchase two computers as long as the amount billed to EPD did not exceed \$1500. The two computers and required software totaled a little more than \$1800. A printer/copier still needs to be purchased. Any amount spent over the \$1500 will be applied to the Council's in-kind.
 - ❖ When the grant was written, it was anticipated that the Council would contract with GMRC to provide the financial grant administration as was done in Phase 1. Since no contract has been signed with GMRC, it was decided to keep the financial administration in-house in an effort to offset loss of federal funding.
- Payment of \$2,000 is pending from UGA for energy audits. While UGA hopes to continue this program in the future, there are no more funds available at this time.

Special Projects Report – written report provided by Josh

- Broiler House Energy Audits – As stated above, there are no more funds available at this time.
- North Georgia Tree Planting Initiative (ARRA Project) –
 - ❖ Tree installation is complete.
 - ❖ All funds have been invoiced to GFC.
 - ❖ Payment is still pending for the last three invoices.

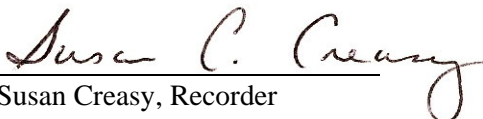
- Mud Creek 319(h) – Phase 2
 - ❖ The steering committee will meet May 24 at 10:00 a.m. at the Council office
 - ❖ Specific budget items were discussed above.
- Soque River 319(h) – There are no funds remaining in this grant; however, Josh has been asked to help with the Water Quality Camp this summer. It was decided that, while Josh would not be available to help the entire week, he could provide assistance on the day they do a farm visit in the Mud Creek watershed.
- USF&W – Josh and Angela will be attending the ribbon cutting ceremony at Shaw Park on May 18.
- Georgia CIG –
 - ❖ UGA has generated draft Conservation Practice Standards for the improvements that have been installed in poultry houses.
 - ❖ Susan has forwarded these drafts to the partners for review and follow-up.
 - ❖ Jimmy Bramblett sent an e-mail stating he would meet with Jeff Holloway this week regarding what needs to be done next.

Other

- Jeanette reported that the official request to put RC&D funding back in the budget has been made to the appropriations sub-committee. She also stated that she is Chair of the Political Strategy Committee and they are in the process of polling Councils so that they can quantify the support for the RC&D program.

The next Executive Board meeting will be held Monday, June 20, 2011.

There being no further business, the meeting was adjourned.


Susan Creasy, Recorder