

Avita Community Partners  
Board of Directors  
Meeting Minutes

DATE: March 22, 2011	TIME: 7:00 p.m. – 8:13 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Quentin Carr, Board Chair

Attendance

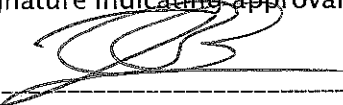
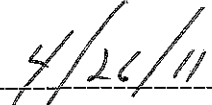
Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lewis McAfee	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Desiree' Reddick-Head	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sarah Ruckstaetter	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Shelley Johnson	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Marilyn Woodruff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Rufus Larkin	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

13 Filled Positions (3 Vacancies)

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Welcome & Call to Order	The March meeting of the Board of Directors was called to order by Board Chair, Quentin Carr at 7:00 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Lewis McAfee; second by Joe Hirsch. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 10 Board members attending this meeting,		
Review of Minutes	Motion to approve the February minutes was made by Anne Mundy; second by Alice Worthan. Motion carried.		
Business	<p><b>Board Chair Report</b></p> <p>Quentin reported that he has had several calls this past month with Cheryl. The grand opening of the CSU is March 31<sup>st</sup>. We are moving forward with the CEO search.</p> <p><b>CEO Report</b></p> <p>Cheryl reported that the grand opening ceremony of the CSU will be held Thursday, March 31<sup>st</sup>. Dr. Shelp and Carl Rogers plan to attend. Gov. Deal's wife may also attend. The ceremony will be held outside and we will have refreshments for our guests. We're getting a good response from our invitation. A press release has been put together that will go out to the media. We are going to give out packets of information to our guests. Staff have been in orientation this week for their training. Our final review for certification is scheduled Friday. We will be an emergency receiving facility for Northeast Georgia. The CARF survey for the unit will be sometime this fall.</p> <p>Northwest Georgia Regional Hospital is scheduled to close</p>		

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	<p>June 30<sup>th</sup>. We anticipate the closing may be delayed due to groups advocating to keep it open.</p> <p>Medical Director—we have hired Dr. Karim Gokal. He graduated from Emory, has worked for the VA, and community mental health clinics.</p> <p>CEO Search—we are getting some good applicants and we are in the process of prescreening.</p> <p>RFP for the DD Crisis Response System—we did not receive the bid. We are collaborating with a private provider who has submitted their proposal and named us as an affiliate. This bid is for all of Region 1.</p> <p>MedLink—we met with the CEO of this group. MedLink is a federally qualified healthcare center. They will make referrals to us and we will reciprocate. MedLink has a sliding fee scale and serve many uninsured individuals.</p> <p>CARF survey will be sometime in June.</p> <p><b>Financial Update</b> – Victor Bowers February ended with a surplus of \$18k and YTD deficit of \$375k.</p> <p>Revenue—we expected an increase but it didn't increase enough to meet budget. There were seasonable declines in Outpatient Medicaid, Medicare, Fee-For-Services and Medicaid Waivers. We are researching where we got off track.</p> <p>Impact of State Health Benefits—costs increased from 22% to 25%. On 2/23/11 we received a letter saying the rate would be reduced to 22.6%. The State found \$4.3 million that will be spread across the CSBs which we expect to receive \$190k. The State will be sending a contract amendment reflecting this additional revenue.</p> <p>CSU—we are staffing up in preparation of opening April 1<sup>st</sup> The money we've paid Laurelwood will come back to us which is \$133k a month.</p> <p>We are working on building a relationship with MedLink which will be another avenue of revenue diversification.</p>		

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	<p>Marilyn asked if we don't meet budget by the end of the year would we have to dip into our reserves. We have the option of using our line of credit. We have 21 days of cash and cash equivalent on hand in addition to our monthly state annuity of \$970k. Line of credit payback—we have one year to repay. The bank knows we are a good risk.</p> <p><b><u>Unfinished Business</u></b>  Committee Reports  Finance – nothing further to report  Board Development –no report  Services – no report  HR - Cheryl held a conference call with the committee members. They discussed orientation, turnover, and strategic plan initiatives.</p> <p><b><u>New Business</u></b>  Annual Corporate Compliance Report—Dr. Roger Scott presented a PowerPoint and reviewed the following slides:</p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• Program Objectives</li> <li>• Program Priorities</li> <li>• Key Federal Initiatives – We undergo a large amount of auditing to ensure we are meeting these initiatives.</li> <li>• U.S. False Claims Act – Dr. Scott explained we are required to post the act and board members review.</li> <li>• Program Components – Are required by the Office of Inspector General, US Department of Health and Human Services.</li> <li>• What we Expect of Employees</li> <li>• 2010 Program Activity</li> <li>• Report Types</li> <li>• Report Subjects</li> <li>• Report Dispositions</li> <li>• Trends – Number of reports decreased from 2009. Significant decreases where in Health &amp; Safety, Management Practices and Service Quality.</li> <li>• Analysis</li> <li>• Conclusion</li> </ul> <p><b><u>Announcements</u></b>  CSU Grand Opening next Thursday at 10:30 a.m.</p>		
Adjournment	<p>There being no further business Lewis McAfee made the motion to adjourn; second by Alice Worthan. Motion passed and the March meeting adjourned at 8:13 p.m.</p>		

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Chair's signature indicating approval:  _____ Quentin Carr			
		 _____ Date Approved	

Respectfully submitted,

Regina Grisham  
 Recording Secretary