

Avita Community Partners
Board of Directors
Meeting Minutes



DATE: May 22, 2012	TIME: 7:24 p.m. – 8:04 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Quentin Carr, Board Chair

Attendance

Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Marilyn Woodruff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

10 Filled Positions (6 Vacancies)

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Spotlight on Services	Supported Employment Program – Howard Stroud presented a PowerPoint and shared the benefits and successes clients have achieved in the program.		
Welcome & Call to Order	The May 22, 2012 meeting of the Board of Directors was called to order by Board Chair, Quentin Carr at 7:24 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Laurice Jennings; second by Alice Worthan. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 9 Board members attending this meeting.		
Review of Minutes	Motion to approve the April 24, 2012 minutes was made by Laurice Jennings; second by Alice Worthan. Motion carried.		
Business	<p><u>Board Chair Report</u> Quentin Carr contacted Carol Jackson who was appointed to fill the White County vacancy. She realized that she was overcommitted due to work obligations and agreed to step down from the appointment. She is going to contact the county commission to request they appoint someone else. Working with Board Governance on changes to the FY13 calendar. Open Records Act—we can no longer have conference calls for committee meetings.</p> <p><u>CEO Report</u> Cindy highlighted the following in her report which was previously emailed.</p> <ul style="list-style-type: none"> • Telemedicine • Case Management—awarded \$51k • System of Care grant—awarded \$88k • Attended the GACSB Association Retreat • \$10,000 check from Jackson EMC • Appointment letter from Union County • C&A fidelity monitoring of behavioral health services • Employee & family summer picnic June 9th • Children’s Center for Hope and Healing Conference. Board members are welcome to attend at no charge. <p>Action: Board members will notify Regina Grisham if they would like to attend and she will handle their registration.</p>	Board Regina	

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	<p><u>Financial Update</u> Victor Bowers reported a net surplus of \$116k for the month of April. This is a 6.3% gross margin. The YTD surplus is \$248k. Compared to the same period in 2011 the turnaround is \$500k. If we meet budget in May and June we expect to end fiscal year 2012 with a \$250k surplus. The proposed budget for FY13 will be presented next month.</p> <p><u>Nominating Committee Presents Slate of Officers for FY13</u> Sarah Ruckstaetter announced the following:</p> <ul style="list-style-type: none"> • Chair, Quentin Carr • Vice-chair, Anne Mundy • Treasurer, Al Gonzalez • Secretary, Deborah Mack <p>The vote will take place next month.</p> <p><u>Proposed Bylaw(s) Changes</u> No proposed changes.</p> <p><u>Frequency of Board & Committee Meetings</u></p> <ul style="list-style-type: none"> • Other CSBs in Region One meet quarterly or bi-monthly. • Our Board is very active and some members are reluctant to meet less than monthly. They feel like we wouldn't be as affective. • Quentin serves on another board that meets quarterly. • Joe is on a board that rotates their meeting places. • Some members like the idea of meeting in other locations within the Avita catchment area. • Another idea is to have a full board meeting every other month and on alternate months have committees meet. <p>Action: Quentin will ask Board Governance to discuss further and make a recommendation next month.</p>	Quentin	
Adjournment	Motion to adjourn by Alice Worthan; second by Deborah Mack. Motion carried and the May 22, 2012 Board meeting was adjourned at 8:04 p.m.		
Chair's signature indicating approval			
			
Quentin Carr		Date Approved	

Respectfully submitted,

Regina Grisham

Regina Grisham
Recording Secretary