

Avita Community Partners  
Board of Directors  
Meeting Minutes

DATE: February 26, 2013	TIME: 7:09 p.m. – 7:46 p.m.
PLACE: Administrative Office, Board Room	PRESIDING: Quentin Carr, Board Chair

**Board Member Attendance**

Quentin Carr	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Zadie Peters	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Angela Whidby	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Barbara Cone	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Laurice Jennings	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Marilyn Woodruff	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Rufus Larkin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Joe Hirsch	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Deborah Mack	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
Anne Mundy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

13 Filled Positions, 3 Vacancies


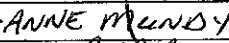
**Executive Team Member Attendance**

Victor Bowers	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Allan Harden	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Cindy McLaughlin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Stephanie Davis	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Mary Donna Hall	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Roger Scott	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

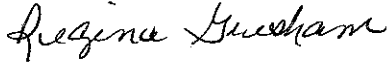
Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Spotlight on Services	Rabun Clubhouse—The clubhouse offers children and adolescents the necessary supports to further their physical, psychological and social growth in a non-clinical setting. Foy Tootle, Program Director shared how the program is growing, activities the children are involved in, and the partnerships that are being developed with families and community partners.		
Welcome & Call to Order	The February 26, 2013 meeting of the Board of Directors was called to order by Board Chair, Quentin Carr at 7:09 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Laurice Jennings; second by Alice Worthan. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 11 Board members attending this meeting.		
Review of Minutes	Motion to approve the January 22, 2013 minutes was made by Rufus Larkin; second by Deborah Mack. Motion carried.		
Business	<p><b><u>Oath of Office</u></b> Zadie Peters, Towns County representative affirmed her oath of office.</p> <p><b><u>White County Appointee</u></b> Sherrie Bryant was appointed but has not attended any meetings. Cindy contacted her. Ms. Bryant indicated that due to additional work responsibilities she would not be able to fulfill the obligation. Cindy contacted the commissioners requesting another appointee.</p> <p><b><u>Board Chair Report</u></b> Board Assessment Tool – Quentin requested Board Members to complete this evening and turn in to Allen, Regina, Anne or himself.</p> <p>Committees—discussion on how to structure the meetings. Suggestions:</p> <ul style="list-style-type: none"> <li>• Have a grab and go meal and meet at 6:30 p.m.</li> <li>• Start the Board meeting at 7:30 p.m.</li> <li>• Since written reports are emailed prior to the meeting forgo the oral reports but answer any questions Board Members might have.</li> </ul> <p>Action: Committees will discuss further and bring their recommendations to the March 26<sup>th</sup> meeting.</p> <p>Habersham County Kiwanis Club hosted a valentine lunch. The Dream Weavers made a card of appreciation.</p>	All Committees	3/26

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	<p>Quentin met with Cindy last month and discussed her performance review.</p> <p><b>CEO Report</b> Cindy McLaughlin's report was previously emailed. She added to her report a news article: "King's legacy lives on through Peace Walk" that the Dream Weaver's participated in. She also announced that Deborah Mack has been chosen as the Woman of Distinction by the Girl Scouts and a luncheon in her honor will be held on March 12<sup>th</sup> in Gainesville. Cindy asked if anyone had any questions about her report.</p> <p>Can you explain more about the Mental Health Court? The goal is to get the person into treatment instead of taking a punitive approach. If the person completes the program then their charges are expunged or reduced. In some counties we do assessments, some we provide treatment and others we are the liaison.</p> <p>Is DBHDD looking at adding more clubhouses? Their funding is limited and there are no plans to expand at this time.</p> <p>Services for veterans—we contract directly with the Veterans Administration (VA) and the number of veterans we are serving are increasing. The VA does a prior approval and authorizes the service. We accept referrals from the VA and any veteran can self refer. We are also partnering with the VA where they will have a liaison working out of our office.</p> <p><b>Union County</b> Barbara Cone reported that the Blairsville Center held a Valentine's dance. She met with the new Union County sheriff and he invited her to present information on crisis intervention to his deputies.</p> <p><b>Client Bills</b> Deborah Mack reported that the bill she received for a family member was not itemized like in the past. It only had a total amount due. Action: Victor Bowers will follow up.</p> <p><b>Financial Update</b> Victor Bowers reported. In January our revenue was impacted due to the changes with CPT codes. We were ready but the payers were not. Despite the changes we ended the month with a \$69k surplus with a year-to-date surplus of \$351k. The billing department worked on catching up on denied/failed claims during the time they could not bill. Payers are now on board and we expect to recoup the revenue in February. Compared to the prior year-to-date the change is a favorable \$522k. We are on track to end the year with a \$568k surplus if we meet the budgeted net surplus.</p> <p><b>Executive Session</b> Anne Mundy made the motion at 7:41 p.m. for the Board of Directors and the Chief Executive Officer to enter into executive session for the purpose of discussing a personnel matter. Second by Al Gonzalez. Executive session closed at 7:45 p.m.</p>	Victor	
Adjournment	There being no further business, Quentin Carr adjourned the meeting to committees at 7:46 p.m.		

VICE

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Chair's Signature indicating approval: 			
 ANNE MUNDY VICE CHAIR		Date Approved	3/26/2013

Respectfully submitted,



Regina Grisham  
Recording Secretary