

Avita Community Partners  
Board of Directors  
Meeting Minutes

DATE: October 23, 2012	TIME: 7:14 p.m. – 8:00 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Anne Mundy, Board Vice-Chair

Board Member Attendance

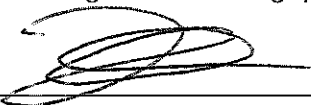
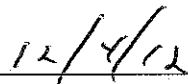
Quentin Carr	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Barbara Cone	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sarah Ruckstaetter	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Angela Whidby	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Marilyn Woodruff	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

12 Filled Positions (4 Vacancies)

Executive Team Member Attendance

Victor Bowers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Stephanie Davis	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Cindy McLaughlin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Mary Donna Hall	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Roger Scott	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Spotlight on Services	The Georgia Gathering During the recent 2 day meeting, two PowerPoint's were shown that were created by Regina Grisham and Denise Eller. The presentations highlighted various storytelling events in Georgia this year and other community events that developmental disability clients, staff and other community partners participated in.		
Welcome & Call to Order	The October 23, 2012 meeting of the Board of Directors was called to order by Board Vice-Chair, Anne Mundy at 7:14 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Laurice Jennings; second by Deborah Mack. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 8 Board members attending this meeting.		
Review of Minutes	Motion to approve the September 25, 2012 minutes was made by Rufus Larkin; second by Joe Hirsch. Motion carried.		
Business	<p><b>Oath of Office</b> Angela Whidby, Franklin County representative affirmed her oath of office. She shared information about her background. Each board member introduced themselves to Ms. Whidby.</p> <p><b>Board Chair Report</b> Anne Mundy reported on behalf of Quentin Carr. He requested each Board member to please complete the CEO assessment and send to Allan Harden. The executive team members and regional directors are also completing the assessment. During the pre board meeting conference call, a suggestion was made that committees meet during dinner for 30 minutes at 6:30 p.m. Cindy reported to the officers that we are meeting our strategic plan goals. An update will be given at a future meeting to the full Board. Action: Notify Quentin, Cindy or Regina on how your committee plans to meet.</p>	Committee Chairs	

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	<p><b>CEO Report</b> Cindy McLaughlin's report was previously emailed. She highlighted the following:</p> <ul style="list-style-type: none"> <li>• Georgia CSB Educational Conference</li> <li>• Open enrollment for employee benefits</li> <li>• The Georgia Gathering</li> <li>• Community Events</li> <li>• Case Management Services</li> <li>• ACT Team Services</li> <li>• Piloting electronic card swipe equipment</li> <li>• \$500 donation from Longstreet Clinic</li> </ul> <p><b>Financial Report</b> Victor Bowers gave an overview of the financials for the month ending September 30, 2012. The actual net operating result is a deficit of \$35k for the month and \$80k surplus for the year-to-date. Unfavorable revenue variances included a reduction in cost reimbursement for Family Supports and Respite and funds related to the ACT program start delay vs. budget. Favorable expense variances were in salaries and benefits, pharmaceuticals and equipment. We are still on track to end FY13 with a profit. Mr. Bowers also reviewed:</p> <ul style="list-style-type: none"> <li>• Consolidated Income Statement</li> <li>• Balance Sheet</li> <li>• 13 Months comparative P&amp;L</li> </ul>		
Adjournment	Motion to adjourn by Alice Worthan; second by Angela Whidby. Motion carried and the October 23, 2012 Board meeting was adjourned to committees at 8:00 p.m.		
Chair's signature indicating approval			
 Quentin Carr		 Date Approved	

Respectfully submitted,



Regina Grisham  
Recording Secretary