

Avita Community Partners
Board of Directors
Meeting Minutes

DATE: June 25, 2013	TIME: 7:35 p.m. – 8:04 p.m.
PLACE: Administrative Office, Board Room	PRESIDING: Quentin Carr, Board Chair

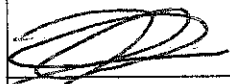
Attendance

Brian Alexander	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Joe Hirsch	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Michael Bohn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Angela Whidby	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Rita Bush	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zadie Peters	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Marilyn Woodruff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Barbara Cone	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Al Gonzalez	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Executive Team Member Attendance

Victor Bowers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Cindy McLaughlin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Stephanie Davis	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Mary Donna Hall	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Roger Scott	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Welcome & Call to Order	The June 25, 2013 meeting of the Board of Directors was called to order by Board Chair, Quentin Carr at 7:35 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Deborah Mack; second by Brian Alexander. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 14 Board members attending this meeting.		
Review of Minutes	Motion to approve the May 28, 2013 minutes was made by Angela Whidby; second by Brian Alexander. Motion carried.		
Business	<p>Board Chair Report</p> <ul style="list-style-type: none"> • Quentin Carr attended the staff appreciation ceremony in Demorest. • A picture of the presentation was shared with the Board. <p>CEO Report</p> <p>Cindy McLaughlin shared newspaper articles from The Northeast Georgian.</p> <ul style="list-style-type: none"> • "Synchronicity brings film crew to Habersham" • "Libraries, pools, transit system remain funded for 2014" <p>Cindy added to her report that was previously emailed.</p> <ul style="list-style-type: none"> • National Aids Awareness Week • Avita partnered with Highland Rivers Community Service Board to host a HIV Testing Event in Dalton on June 22, 2013. Pictures of the event were shared with the Board. • We attended a meeting to discuss providing services in the Hall County Jail. We surveyed medical staff and we have one nurse who has expressed interest. • 3 Year Strategic Plan is coming to a close. The executive team will begin working on a new plan. Last time we put together an ad hoc committee to work with the executive team. If interested please let us know. <p>Questions</p> <p>Community Support Team (CST) services operating out of Toccoa</p> <ul style="list-style-type: none"> • CST is a step down from Assertive Treatment Team (ACT) services. • Clients who have trouble getting to the center, staff will meet one-on-one with them in the community. 		

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	<p>Financial Update Victor Bowers reported the month of May ended with a net surplus of \$257k and a \$1.1M surplus for the year-to-date. Favorable variances include:</p> <ul style="list-style-type: none"> • An increase in State Grant-in-Aid funds due to additional funding for Family Support Services and community access group services look back to November. • Salaries and benefits were favorable due to unfilled budgeted vacancies. • Cindy discussed with the officers a financial reward to employees after the close of Fiscal Year 2013. • We spent \$100k in much needed upgrades for our offices and on vehicles. <p>Election of Officers for FY14</p> <ul style="list-style-type: none"> • Printed ballots were marked, collected and the vote was unanimous. • The FY14 officers will affirm their oath of office next month. 		
Announcements	<p>Long Term Board Members</p> <ul style="list-style-type: none"> • Alice Worthan and Laurice Jennings were recognized for their contributions and dedication to the Board. • They were presented with a gift of appreciation. 		
Adjournment	<p>Motion to adjourn by Zadie Peters; second by Alice Worthan. Motion carried and the June 25, 2013 Board meeting was adjourned at 8:04 p.m.</p>		
<p>Chair's signature indicating approval</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div data-bbox="126 1039 354 1150">  Quentin Carr </div> <div data-bbox="535 1039 711 1150"> 7/23/13 Date Approved </div> </div>			

Respectfully submitted,

Regina Grisham

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Recording Secretary