

Avita Community Partners
Board of Directors
Meeting Minutes

DATE: May 28, 2013	TIME: 7:05 – 7:14 p.m.
PLACE: Administrative Office, Board Room	PRESIDING: Quentin Carr, Board Chair

Attendance



Brian Alexander	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Joe Hirsch	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Michael Bohn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Rita Bush	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zadie Peters	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Angela Whidby	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Laurice Jennings	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Marilyn Woodruff	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Barbara Cone	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				

Executive Team Member Attendance

Victor Bowers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Cindy McLaughlin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Stephanie Davis	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Mary Donna Hall	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Roger Scott	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Spotlight on Services	<p>Quarterly Corporate Compliance Report</p> <p>Dr. Roger Scott reviewed the results from January-March 2013 and compared to the same period in 2012.</p> <ul style="list-style-type: none"> • Number of reports decreased from 78 to 53. • Service quality decreased from 21 to 18. • Management practices decreased from 25 to 3. 		
Welcome & Call to Order	The May 28, 2013 meeting of the Board of Directors was called to order by Board Chair, Quentin Carr at 7:05 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Angela Whidby; second by Deborah Mack. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 12 Board members attending this meeting.		
Review of Minutes	Motion to approve the April 23, 2013 minutes was made by Al Gonzalez; second by Barbara Cone. Motion carried.		
Business	<p>Oath of Office</p> <p>Brian Alexander, White County representative affirmed his oath of office. He shared his background information with the Board.</p> <p>Board Chair Report</p> <ul style="list-style-type: none"> • No report <p>CEO Report</p> <p>Cindy's highlighted the following from her report that was previously emailed.</p> <ul style="list-style-type: none"> • Demorest staff aid mother of one their developmental disability clients. • She and Joe Hirsch attended the annual GACSB Association Board Retreat. • Dream Weaver's performance at Piedmont College. • Rabun Clubhouse and the Dream Weavers participated in the Mountain Laurel Parade. • The Children's Center for Hope & Healing Educational Conference. Board members are welcome to attend. <p>Action: If interested please notify Regina Grisham.</p> <p>Question's Accountability Courts</p>	Board Members	

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	<p>We work directly with the judges and their staff. In lieu of incarceration the person commits to a treatment program. The outcomes have been very successful.</p> <p>Restructuring of Management Through attrition we will be replacing behavioral health and developmental disability deputy directors with team leaders. Team leaders will have a caseload and have supervision responsibilities. The state changed the requirements of a Developmental Disability Professional (DDP). DDP has to have a bachelor degree and several of our deputies do not meet this requirement.</p> <p>Financial Update Victor Bowers reported that we had another favorable month. There were 22 work days in April.</p> <p>Favorable Revenue Variances</p> <ul style="list-style-type: none"> • Medicaid Outpatient—catch-up payments from Care Management Organizations. • Medicaid Waivers—increased authorizations from reconciliation of community access services. <p>Favorable Expense Variances</p> <ul style="list-style-type: none"> • Salary and Benefits due to unfilled budgeted vacancies. • Contracts due to a reduction in physician time. <p>The monthly net surplus is \$231k. This is the highest surplus since June 2006. Compared to the prior year-to-date the change is a favorable \$633k.</p> <p>Nomination Committee Report Al Gonzalez presented the following slate of officers for FY14.</p> <ul style="list-style-type: none"> • Chair: Al Gonzalez • Vice-chair: Quentin Carr • Treasurer: Anne Mundy • Secretary: Deborah Mack <p>The vote will take place next month.</p> <p>Proposed Bylaw Change(s)</p> <ul style="list-style-type: none"> • No changes were recommended. <p>Committee Reports</p> <p>Board Governance</p> <ul style="list-style-type: none"> • No report due to the absence of Anne Mundy. <p>Community & Client Relations – Rufus Larkin</p> <ul style="list-style-type: none"> • Roger Scott gave an overview to the new committee members. He explained how Avita monitors the quality of services provided to clients by utilizing various measurement tools. <p>Finance – Al Gonzalez</p> <ul style="list-style-type: none"> • Discussion on the financials. <p>Fundraising – Quentin Carr</p> <ul style="list-style-type: none"> • Ice cream social for staff • Grants and identifying a specific project 		
Announcements	Quentin Carr thanked Zadia Peters for meeting with her commissioner. Commissioner Kendall presented Zadia a \$5,000 check.		

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Adjournment	Motion to adjourn by Angela Whidby; second by Zadi Peters. Motion carried and the May 28, 2013 Board meeting was adjourned at 7:41 p.m.		
Chair's signature indicating approval  			
Quentin Carr		Date Approved	

Respectfully submitted,

Regina Grisham

Regina Grisham
Recording Secretary