

HART COUNTY HOSPITAL AUTHORITY
Quarterly Meeting

July 19, 2011
5:00 PM
TCRMC Site - Lavonia

MEMBERS: Tony Hilton, Chairman
Alice Glenn, Vice Chair
Pudge Smith, Treasurer
Jim Spencer
Larry Fouch
Scott Hardigree
Robert Clark
Gordon Irwin, DO
Robert Hummer, MD

TCHS STAFF: Chuck Adams, CEO
Steve Barber, CFO
David Seagraves, Hospital CEO
Jerry Wise, Hospital COO
Marsha Beck, Adm. HHCC
Kimberly Massey, Controller

AGENDA

1. CALL TO ORDER
2. ACCEPTANCE OF MINUTES – April 19, 2011
3. FINANCE COMMITTEE REPORT – Pudge Smith
4. PRESENTATION OF AUDIT – Steve Barber
5. NEW BUSINESS – Tony Hilton
 - A. Hospital Authority role in the future
 - B. Appointment of Membership Committee
 - C. Appointment of Officers Nominating Committee
 - D. Next quarterly meeting – October 18, 2011 at 5:00PM
6. ADJOURNMENT

MINUTES

HART COUNTY HOSPITAL AUTHORITY
Quarterly Meeting

July 19, 2011
Hart County Hospital Class Room
6:30 p.m.

Members Present:

Tony Hilton, Chairman
Alice Glenn, Vice Chair
Pudge Smith, Treasurer
Scott Hardigree
Robert Clark
James E. Spencer

Members Absent:

Gordon Irwin, DO
Larry Fouch

Cobb Foundation BOD:

Jack Edmunds
Fort Oglesby

Robert Ridgway, HCH Authority Attorney

TCHS Staff:

Steve Barber, TCHS CFO
David Seagraves, Acute Care CEO
Jerry Wise, Acute Care COO

Tony Hilton, Chairman called the meeting to order.

The minutes of the April 20, 2011 meeting were presented and approved as presented.

HCHA FINANCE COMMITTEE REPORT

Pudge Smith presented the Treasurer's Report. The balance as of July 19, 2011 was \$193,698.54.

PRESENTATION OF AUDIT

Steve Barber presented the Draffin & Tucker, LLP Financial Statements for the years ending December 31, 2010 and 2009.

HCHA NEW BUSINESS

- Hospital Authority's role in the future
 - The Authority is continuing to discuss possible future roles to increase access to health care for Hart County citizens. As we get closer to the opening of the new hospital, a clearer picture of likely possibilities will emerge.

- Membership Committee for Appointment
Bob Clark – Chairman

- Officers Nominating Committee for Appointment
Scott Hardigree – Chairman

The elections will take place at the next quarterly meeting, which will be held on October 18, 2011 at 5:00PM in the Hart County Hospital Class Room.

The following reports were presented at the Cobb Foundation Board meeting held prior to the Authority meeting.

HOSPITAL ADMINISTRATIVE REPORT

David Seagraves presented the Administrative Report.

- GA Telemedicine
 - We are moving the GA Telemedicine unit from Cobb to Hart. This was not being used that often at Cobb. It was mostly used for pediatric/psychiatric consults. The Northeast Georgia Heart Center (Dr. Marshall & Dr. Minkiewicz's group) is very interested in doing cardiology consults using the telemedicine technology. This should be up and running by the end of the month for inpatient cardiology consults at Hart.
- TCRMC Update
 - Everyone had the opportunity to see the progress of the TCRMC site with a tour prior to this meeting.
 - We continue to work with various consultants addressing needs related to the low voltage systems and furniture/furnishings.
 - We will also look for local artists for the art work that will be displayed throughout the facility.
 - We are continuing to work with NEO to assist with the transition planning.
 - We are still looking at June 2012 for the opening of the new facility.
- Joint NGTC / Medical Staff Meeting
 - We are looking at the possibility of having a joint meeting of the NGTC physicians and the Hart and Cobb medical staff along with their spouses at the TCRMC site in the fall.
- Hospital Information System
 - We are continuing to explore options for a new information system. We have been looking closely at Cerner Corporation and Meditech. We have made the decision not to install a new system prior to the move. We will take CPSI to the new hospital. We will target the possible migration to a new system for 10-12 months following the opening of TCRMC.
- Semi-Annual Medical Staff Meeting
 - We had a joint Medical Staff meeting with the Hart and Cobb medical staff at Catechee last month. We presented an update on the new facility.
 - Jerry presented the Standards of Behavior for Customer Care and Service that we have implemented at TCHS.
 - Randy Gott with Southwind Health Partners presented an executive summary on the physician needs analysis study.
 - Dr. Louis Fernandez, MD, OBGYN and Dr. Shri Nadig, MD, ENT from the Toccoa Clinic (TC) were invited to attend this meeting to meet the physicians and begin to talk about developing referral relationships. We anticipate working closely with TC in executing some of the searches and recruiting that were addressed in the Southwind study.

HCH FINANCIAL REPORT

Kimberly Massey presented the Statistical Report through June 2011. A copy of the report is attached.

HCH NURSING REPORT

Evelyn Murphy presented the Nursing Report.

- We are moving forward with our Project RED (Re Engineering of Discharge) process. The Discharge Advocate sees everyone to make sure discharge arrangements have been made appropriately and does a follow-up phone call after the patient goes home.
- We are excited to have received our new IV pumps which are extremely "smart" pumps!
- The OB nurses are being trained to become the OR nurses for their OB patients. The OB staff will be completely responsible for all the patients including all C-sections. This is better for the patients since the OB nurses know the patients and they won't have to wait for someone on call for the OR to come in.
- We will be having our annual nurses' skills fair at the end of August for all nursing staff.

HHCC ADMINISTRATOR'S REPORT

Marsha Beck presented the Nursing Home Report.

- The residents enjoyed the 4th of July with a cookout.
- Staffing is good. There is one part-time dietary position and one full-time environmental services position openings and two CNA position openings.
- The current census is 87 with 8 discharges for the month of June and 92.1% occupancy rate.
- We had a complaint survey on the 12th which was unfounded. A resident complained about a patch left on her body as the new patch was placed on her. There were no ill effects due to this and the incident was dealt with accordingly.
- We are at 41 days no lost time accidents.

FINANCIAL REPORT

Kimberly Massey presented the Financial Report through June 2011. A copy of the report is attached.

NEW BUSINESS

None

The next quarterly meeting will be held on October 18, 2011 at 5:00PM in the Hart County Hospital Class Room.



Tony Hilton, Chairman

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HART COUNTY HOSPITAL AUTHORITY
Financial Summary
July 19, 2011

SAVINGS ACCOUNT

Bank of America	
Balance March 31, 2011	\$ 5,653.26
Interest April through June	<u> .70</u>
Balance June 30, 2011	5,653.96

CERTIFICATES OF DEPOSIT

First Citizens	105,856.60
18 month maturing 5/2/2010 APY 1.4%	
Athens First Bank and Trust	82,187.98
14 month maturing 2/5/2012 APY 1.0%	
Total	\$193,698.54

Hart County Hospital Authority

P.O. Box 280

Hartwell GA 30643

August 1, 2011

Mr. Jon Caime
Hart County Administrator
800 Chandler Street
Hartwell, GA 30643

Dear Jon:

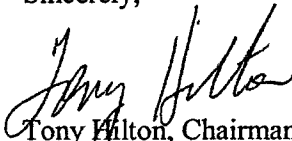
The By-Laws of the Hart County Hospital Authority require that the Hart County Board of Commissioners be notified on or before September 1 each year that certain members' terms will expire December 31, 2011.

This year the terms of Scott Hardigree, Dr. Gordon Irwin and Mildred (Pudge) Smith expire. They are willing to serve for another three years if the Board of Commissioners resubmits their names and they are subsequently elected by the Authority.

I would appreciate written approval of these three candidates sent to my home address. The Authority election is scheduled for our next meeting on October 18, 2011 at 5:00PM at Hart County Hospital.

Thank you for your attention. Please call me at 706-436-5860 if you have any questions.

Sincerely,



Tony Hilton, Chairman
Hart County Hospital Authority
120 Camelot Drive
Hartwell GA 30643

cc: Ms. Lawana Kahn
Hart County Clerk/HR Generalist
Hart County Board of Commissioners
Robert H. Clark