

## **MINUTES**

### **HART COUNTY BOARD OF FAMILY AND CHILDREN SERVICES**

The regular monthly meeting of the DFCS Board was held Wednesday, July 26th, 2017 at 11:00 a.m. in the DFCS Board room.

Attending were Shelvy Myers, Earnestine White, Pam Gordon, Bennie Harper, and County Director Bryant Rogowski.

The monthly county expenditures report was reviewed and discussed.

The Social Services report was reviewed and discussed.

Mr. Rogowski presented the Board report:

#### General Info:

Local staff have assisted with cases in Hall County over the summer. Twenty five cases were assigned for completion since June.

Regent Milford was approved as the county Social Service Administrator and will supervise all services supervisors in the county. Sherry Williams was approved as a services supervisor. Stacy Norris and Kiera Teasley were selected for promotion to supervisory positions. One case manager transferred from a neighboring county in May and another case manager started in July. There are three case manager positions currently advertised.

Significant pay increases went into effect in May for services case managers and services supervisors. These changes should help with recruitment and retention. Because the changes applied only to those two job descriptions there have been some challenges related to senior staff being at starting pay, and some situations where staff may be making less than their own subordinates.

OFI staff are working through the transition to the GA Gateway computer system. In order to minimize any back log during the transition, OFI staff working a minimum of five and maximum of ten hours overtime per week currently.

Staff continue the certification process with Solution Based Casework. The process is very involved. Denise Jordan from our office is the first case manager in Region 2 to be certified.

No further business, meeting adjourned. The next Board meeting is scheduled for Wednesday, October 25<sup>th</sup>, 2017 at 11:00 a.m.

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Hart County DFCS Board Representative

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Director, Hart County DFCS

Budget vs Expense Report - September 2017

STATE FISCAL YEAR REPORT

Hart County	SFY18 BUDGET	July	August	September	YTD CO Expenditures	% of Budget Spent	Remaining Balance
201 C/M Eligibility PS					0.00	#DIV/0!	0.00
201 C/M Eligibility Travel					0.00	#DIV/0!	0.00
412 100% Eligibility PS					0.00	#DIV/0!	0.00
412 100% Eligibility Travel					0.00	#DIV/0!	0.00
561.450 Serv Supp					0.00	#DIV/0!	0.00
564.450 Serv Supp Fica					0.00	0.00%	1.00
614.450 Supplies					0.00	#DIV/0!	0.00
617.450 Utilities					0.00	#DIV/0!	0.00
618.450 Printing					0.00	#DIV/0!	0.00
619.450 Rents other than Real Estate					0.00	0.00%	5.00
627.450 Reg Operating					0.00	#DIV/0!	0.00
640.450 Travel					0.00	#DIV/0!	0.00
643.450 Equip >1000					0.00	0.00%	18.00
646.450 Equip <1000					0.00	#DIV/0!	0.00
651.450 Per Diem					0.00	#DIV/0!	0.00
653.450 Contracts					0.00	#DIV/0!	0.00
673.450 Telecomm					0.00	#DIV/0!	0.00
681.450 Postage					0.00	#DIV/0!	0.00
811.450 County Board					0.00	#DIV/0!	0.00
811.460 Co Board LLP					22.98	24.98%	69.02
812.450 County Clothing					0.00	#DIV/0!	0.00
812.460 Clothing llp					0.00	0.00%	54.00
813.450 County Medical					0.00	#DIV/0!	0.00
813.460 Medical LLP					0.00	#DIV/0!	0.00
814.450 County Incidentals					69.94	7.05%	6,772.63
814.460 County LLP Incid					80.00	7.77%	5,057.75
816.450 Misc Co Exp-Kids under 14					12.48	#DIV/0!	(12.48)
816.460 misc Co.-kids over 14					0.00	#DIV/0!	0.00
851.450 General Assist.					0.00	0.00%	3.00
889.450 Fund Balance					0.00		0.00
<b>TOTAL</b>	<b>12,943</b>	<b>402.85</b>	<b>409.81</b>	<b>162.42</b>	<b>975.08</b>	<b>7.53%</b>	<b>11,967.92</b>



## SHINES Active Totals

Hart

Reporting Month: 8/2017

<u>Primary Services</u>	<u>Active First Day of Month</u>	<u>Opened During Month</u>	<u>Closed During Month</u>	<u>Active Last Day of Month</u>
Foster Care	27	0	3	24
Investigation	4	7	2	9
CPS Ongoing	5	1	1	5
Family Support Services	13	20	12	21
Court Ordered Study	0	0	0	0
Non-Incident Courtesy Interviews	1	0	0	1
ICPC - Other State	1	0	0	1
CPS Safety Resources	1	0	0	1
OTI - Secondary Assignments	16	10	9	17

Reporting Month: 09/2017

<u>Primary Services</u>	<u>Active First Day of Month</u>	<u>Opened During Month</u>	<u>Closed During Month</u>	<u>Active Last Day of Month</u>
Foster Care	24	1	2	23
Investigation	9	7	8	8
CPS Ongoing	5	3	1	7
Family Support Services	21	10	13	18
Court Ordered Study	0	0	0	0
Non-Incident Courtesy Interviews	1	0	0	1
ICPC - Other State	1	0	1	0
CPS Safety Resources	1	0	1	0
OTI - Secondary Assignments	17	14	12	19



## SHINES Active Totals

Hart

Reporting Month: 05/2017

<u>Primary Services</u>	<u>Active First Day of Month</u>	<u>Opened During Month</u>	<u>Closed During Month</u>	<u>Active Last Day of Month</u>
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Foster Care	32	0	1	31
Investigation	5	8	3	10
CPS Ongoing	6	2	0	8
Family Support Services	26	19	16	29
Court Ordered Study	0	0	0	0
Non-Incident Courtesy Interviews	1	1	0	2
ICPC - Other State	1	0	0	1
CPS Safety Resources	0	0	0	0
OTI - Secondary Assignments	22	6	1	27

Foster Care category requires the primary child's foster care stage status (active, opened, closed) and legal status to be timely and accurately documented in SHINES for the counts to be correct. The sum of new and existing cases might not be equal to the sum of cases closed and active at the end of the reporting month if the child's foster care stage status and legal status are not in agreement as of the reporting month.

OTI - Secondary Assignments category counts are defined when secondary case managers were in different county with primary case managers. The sum of new and existing secondary assignments might not be equal to the sum of assignments closed and active at the end of the reporting month if the secondary case manager's county was later changed to be the same county with the primary case manager.

### Child Placement Types Active During the Month



## SHINES Active Totals

Hart

Reporting Month: 06/2017

<u>Primary Services</u>	<u>Active First Day of Month</u>	<u>Opened During Month</u>	<u>Closed During Month</u>	<u>Active Last Day of Month</u>
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Foster Care	31	0	0	31
Investigation	10	4	7	7
CPS Ongoing	8	0	1	7
Family Support Services	29	11	21	19
Court Ordered Study	0	0	0	0
Non-Incident Courtesy Interviews	2	3	3	2
ICPC - Other State	1	0	0	1
CPS Safety Resources	0	0	0	0
OTI - Secondary Assignments	27	13	17	23

Foster Care category requires the primary child's foster care stage status (active, opened, closed) and legal status to be timely and accurately documented in SHINES for the counts to be correct. The sum of new and existing cases might not be equal to the sum of cases closed and active at the end of the reporting month if the child's foster care stage status and legal status are not in agreement as of the reporting month.

OTI - Secondary Assignments category counts are defined when secondary case managers were in different county with primary case managers. The sum of new and existing secondary assignments might not be equal to the sum of assignments closed and active at the end of the reporting month if the secondary case manager's county was later changed to be the same county with the primary case manager.

### Child Placement Types Active During the Month

## Definitions

This report replaces the Active Totals report in the legacy system. It provides summary stage totals during the month along with a breakdown of children by placement type active during the month. This report determines county assignments based on the stage county. When the stage county is not available (i.e. intakes), the report uses the unit county of the primary case manager. Also note that Secondary Assignments exclude MES worker.

<b>Foster Care Active First Day of Month:</b>	The number of children in DFCS custody active in foster care as of the first day of the month.
<b>Foster Care Opened During Month:</b>	The number of new children in DFCS custody who entered care at any point during the month. The child must have also been in DFCS custody at some point during the month.
<b>Foster Care Closed During Month:</b>	The number of children that were in DFCS custody at some point during the month that were not in DFCS custody at the end of the month.
<b>Foster Care Active Last Day of Month:</b>	The number of children in DFCS custody active in foster care as of the last day of the month.
<b>Court Ordered Study:</b>	The number of intakes with the special circumstance of "Juvenile Court - No Maltreatment Alleged".
<b>Non-Incident Courtesy Interviews:</b>	The number of intakes with the non-incident request type of "Courtesy Interview".
<b>ICPC - Other State:</b>	The number of Foster Care Child stages opened as a result of a non-incident request type "ICPC".
<b>CPS Safety Resources:</b>	The number of distinct primary safety resources. An active safety resource is defined as actively supervising at least one child. An opened during the month safety resource is a safety resource that was not active(no children in care) at the beginning of the month but active(new children come to care) during the month. A closed during the month safety resource is a safety resource that was active at some point during the month and inactive at the end of the month.
<b>OTI Active First Day of Month:</b>	The number of secondary assignments that are active at the first day of the month where the secondary worker's unit county is different from the stage county, or the primary worker's unit county when the stage county is not available. The comparison is made at the first day at the month.
<b>OTI Open During Month:</b>	The number of new secondary assignments in the reporting month where the secondary worker's unit county is different from stage county, or the primary worker's unit county when the stage county is not available, at the time the secondary assignment was made on the case.
<b>OTI Closed During Month:</b>	The number of terminated secondary assignments in the reporting month where the secondary worker's unit county is different from the stage county, or the primary worker's unit county when the stage county is not available, at the time the secondary assignment was made on the case.
<b>OTI Active Last Day of Month:</b>	The number of secondary assignments that are active at the last day of the month where the secondary worker's unit county is different from the stage county, or the primary worker's unit county when the stage county is not available. The comparison is made at the last day at the month.
<b>Child Placement Types Active During the Month:</b>	The number of children in approved placements by placement type at any time during the month. All children in Foster Care Child (FCC) or Adoption (ADO) stages are counted regardless of legal status. Children in Post Foster Care (PFC) stages are excluded. In addition, temporary placements of type Concurrent, Respite Day, or Respite Night are not counted because these placements may overlap with the child's primary placement.

Adoptive Home	3
CPA Family Foster Home	5
Child Care Institution	1
DFCS Family Foster Home	28
ICPC - Relative	2
Other Person	1
Other Resource	2
Parent/Primary Caretaker	19
Relative - Paid	4
Relative - Unpaid	10