

OPEN RECORDS RESOLUTION

RESOLUTION OF THE HART COUNTY BOARD OF COMMISSIONERS FOR THE PURPOSE OF NAMING AN OPEN RECORDS OFFICER, AN ALTERNATE OPEN RECORDS OFFICER AND FOR OTHER PURPOSES

Whereas, the provisions of the Georgia Open Records Act, the "Act" (O.C.G.A. Section 50-18-70, *et seq.*), were amended by action of the Georgia General Assembly during its 2012 session; and

Whereas, the Act allows for the appointment of an Open Records Officer to whom all written requests for records must be made; and

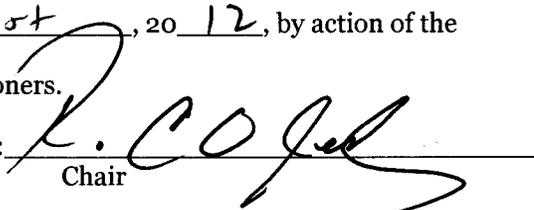
Whereas, the Act further provides for notice of such change.

Now, therefore, pursuant to the provisions of the Act, the Hart County Board of Commissioners does hereby resolve as follows:

1. The County Administrator is designated as the Open Records Officer and the County Clerk is designated as the Alternate Open Records Officer to act in the Open Records Officer's absence, both to act for the Hart County Board of Commissioners direct subsidiary entities, herein the "County";
2. The term "County and all of it related and subsidiary entities" includes the following county departments and entities:
General Government, Executive, Risk Management, EMS, Public Works, Roads, Maintenance, Senior Center, Transit, Recreation, Volunteer Fire, 911, Solid Waste.
3. All written requests for records made under the Act directed to the County shall be made to the Open Records Officer, or in his or her absence, to the alternate;
4. The Open Records Officer is directed to cause all County websites to prominently display this designation and requirement;
5. The Open Records Officer is directed to notify the Hartwell Sun as the county legal organ and any other media regularly covering County matters of the content of this resolution;
6. The Open Records Officer is directed to notify all county employees and volunteers that any requests made under the Act shall be directed to the Open Records Officer or his or her alternate; and
7. This action shall be effective immediately upon the notifications to the media and the changes to the websites having been made.

Resolved this 28 day of August, 2012, by action of the
Hart County Board of Commissioners.

Attest: 
County Clerk

By: 
Chair

(County Seal)