



Chestatee-Chattahoochee RC&D  
Executive Board Meeting  
December 19, 2011  
Minutes

Members present were: Jeanette Jamieson, President; Dennis Brown, Secretary; and Angela Whidby, Member-at-Large. Members Absent: Edsel Nix, Vice-President; Larry Nix, Treasurer; Lewis Canup, Member-at-Large. Others present ó Leslie George and Susan Creasy

Jeanette called the meeting to order at 8:00 a.m. at the Denny's Restaurant at Banks Crossing.

Motion was made by Dennis, 2<sup>nd</sup> by Angela to approve the November 21, 2011 minutes as distributed. Motion carried unanimously.

Motion was made by Angela, 2<sup>nd</sup> by Dennis to approve the financial reports as presented. Motion carried unanimously.

Ongoing Program Updates

- Wheels-to-Work ó The written report was reviewed.
- Revolving Loan ó Tina is continuing to follow up but no payment has been received since 10/6/11.

General Updates/New Business

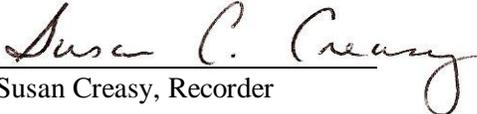
- As grant administrator, Leslie George provided an update on the status of the Mud Creek 319. She expressed her concern over the delay that has been created by the Program Assistant position being vacant. Based on the resumes received and interviews conducted, a motion was made by Dennis to offer the position to Alex Smith, 2<sup>nd</sup> by Angela. Motion carried unanimously. Susan will follow up with everyone who submitted a resume.
- Jeanette's signature was obtained on the Coldwater Creek 319 agreement.
- Susan provided a written update on the ARRA grant. All projects are in the process of being closed out. Susan has been in contact with the landscapers and GFC regarding the replacement of dead trees and payment of the remaining funds.
- Susan expressed concern over the fact that, with the skeleton staff, there are times no one is available to bring the daily mail into the office, resulting in the mail remaining in the unsecured mailbox out at the street overnight. A motion was made by Angela, 2<sup>nd</sup> by Dennis to get a post office box as a solution to this problem. The downside is that the Council's mailing address would have to be changed and someone would have to physically go to the post office to retrieve the mail. Susan is going to research the cost of a locking mailbox before purchasing a PO Box. If that is a viable option, in addition to solving the problem, the Council's mailing address would not have to change and staff would not have to drive to the post office to retrieve mail.
- An update on the 2012 dues payments was provided. Dues payments have not been received from Dawson County, Forsyth County, Towns County, Union County and the Blue Ridge Mountain SWCD. Angela is going to follow up with these counties.
- Susan was asked to complete the Circle of Diamonds reauthorization application.
- Angela was appointed to chair a Policies/Procedures committee.
- The January Council meeting which will be held in Dawson County was discussed. After reviewing the available dates provided by Dawson County, Tuesday, January 24 was selected. In addition to

filling the vacancies on the Executive Board, retiring board members will be recognized and appropriate press releases will be issued.

- As chair of the Nominating Committee, Angela reported that she had received four suggestions of people to serve on the Executive Committee. The four names are Kathryn Granburg, Edwin Nix, Sonny James and Jerry Boling. The decision will be made at the full Council meeting in January.
- The need for an Executive Director for the Council was discussed. Susan is to contact other Georgia councils to request the following information:
  - ❖ Did they hire someone part-time or full-time
  - ❖ How did they perform the search for someone
  - ❖ How have they structured the pay/benefits
  - ❖ A copy of the job description
- Jeanette reminded everyone that there will be a Georgia RC&D meeting Friday, January 6, 2012 in conjunction with the GACDS meeting at Chateau Elan. She also informed the board that the National RC&D meeting will be held in Madison, WI June 10 ó 13, 2012. A budget committee will determine how many Council representatives will be sent to represent the Council.

The next Executive Board meeting will be held Tuesday, January 24, 2012 in Dawsonville just prior to the full Council meeting.

There being no further business, the meeting was adjourned.

  
Susan Creasy, Recorder