



Chestatee-Chattahoochee RC&D
Executive Board Meeting
February 20, 2012
Minutes

Members present were: Edsel Nix, Vice-President; Angela Whidby, Member-at-Large; and Lewis Canup, Member-at-Large. Others present –Susan Creasy. Absent: Jeanette Jamieson, President; Larry Nix, Treasurer; and Dennis Brown, Secretary.

Edsel called the meeting to order at 8:00 a.m.

Motion was made by Lewis, 2nd by Angela to approve the minutes of the January 24, 2012 Executive Board and full Council meetings as well as the February 1 and February 9 Executive Board minutes as distributed. Motion carried unanimously.

Motion was made by Lewis, 2nd by Angela to approve the financial reports as presented. Motion carried unanimously.

Ongoing Program Updates

- Wheels-to-Work – The written report was reviewed.
- Revolving Loan – No payment has been received since 10/6/11. The board requested that Tina follow up weekly to encourage a payment.

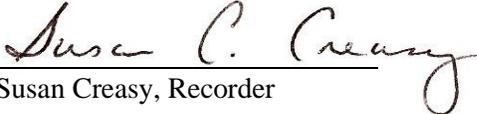
General Updates/New Business

- An update on the 2012 dues payments was provided. The only outstanding dues payment is from the Blue Ridge Mountain SWCD. A second invoice was sent on 1/26/12.
- A draft job description for the Executive Director's position was reviewed. Lewis recommended one change, which has been made. Susan is to e-mail a copy of the job description to Dennis so that he can also review it. Jeanette already has a copy. It was agreed that an Interview Committee needs to be set up containing at least one Executive Board member and three Council members. Their top three candidates would then be interviewed by the entire Executive Board. Further action on this matter was tabled until the March 19 meeting.
- Susan provided an update on the status of the USF&W grant. A meeting was held on 2/7/12 in Lumpkin County to discuss the relocation of a bridge. There are several issues that have to be resolved before the project can move forward. Lumpkin County requested a letter from the Council assuring the county that, if they move forward, the Council will use \$60,000 of the USF&W grant to implement this project. The board reviewed a draft of the letter and said they agree with sending the letter pending Jeanette's approval as she will be the one signing it.
- An update on the ARRA grant was provided.
- An update on the Mud Creek 319 grant was provided.
- Susan reported that the audit is in progress and that the auditor would like to be on the March 19 agenda to present the audit to the Executive Board. There were no objections.
- Signing the revised bylaws was tabled due to the absence of the President and the Secretary.
- A request from Xtreme Cleaning to raise their rates was reviewed. A motion was made by Angela, 2nd by Lewis to pay \$20 more per cleaning. Motion carried unanimously.
- An e-mail was reviewed from George Frady requesting assistance to alter spillway systems to create cooler water below various dams. This would be done in an effort to encourage trout habitat. Susan

had followed up with the NRCS Area Engineer and also with EPD for suggestions about how to proceed. An e-mail response was sent to Mr. Frady stating that, while we agree that the warmer water is not conducive to maintaining a trout habitat, there were many variables specific to each dam that must be addressed. EPD had suggested that he contact their Safe Dams Program and the Army Corp of Engineers. The Council would be happy to entertain the possibility of partnering on a project to enhance the trout habitat, but we have no funds to put toward the project at this time.

- Susan reported that she will be taking a vacation in March. The board agreed that, due to the limited staff, the office will be closed in her absence.
- Edsel will follow up with Larry to determine if he is remaining on the board until his replacement is selected. The status of the nominees for the Executive Board will be discussed at the March 19 meeting.
- The board requested that they receive a draft agenda and the financial report no later than noon on the Friday preceding the Monday Executive Board meetings. If they have any questions or revisions, they will respond to Susan before 3:00 p.m. to allow time for follow up.
- Angela asked to have the notice/registration form for the April 26-27 Georgia RC&D meeting sent to her and also to Sonny James when it is available as they both plan to attend.

There being no further business, the meeting was adjourned.


Susan Creasy, Recorder