



Chestatee-Chattahoochee RC&D
Executive Board Meeting
April 16, 2012
Minutes

Members present were: Jeanette Jamieson, President; Edsel Nix, Vice-President; Angela Whidby, Member-at-Large; and Lewis Canup, Member-at-Large. Others present –Susan Creasy. Absent: Dennis Brown, Secretary.

Jeanette called the meeting to order at 8:00 a.m.

Duane Schlereth and Beth Grimes of Bates Carter presented the 2011 audit to the Executive Board and answered any questions.

Motion was made by Lewis, 2nd by Edsel to approve the minutes of the February 20, 2012 Executive Board meeting as distributed. Motion carried unanimously.

Motion was made by Lewis, 2nd by Angela to approve the financial reports as presented. Motion carried unanimously.

Ongoing Program Updates

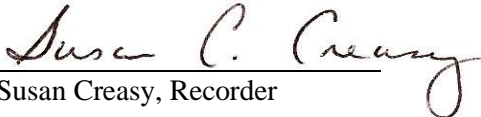
- Wheels-to-Work – One payment has been received since the 2/10/12 meeting. The Executive Board requested a written update at the next meeting.
- Revolving Loan – A payment was received on 2/23/12. The board requested that Tina follow up weekly to encourage payment.

General Updates/New Business

- Signing the revised bylaws was tabled due to the absence of the Secretary.
- There was discussion about the fact that, since Larry Nix stepped down, there was no one serving as treasurer. A motion was made by Angela, 2nd by Edsel to have Lewis Canup assume the duties of the treasurer. Motion carried unanimously.
- Regarding filling the vacancy on the board, since nominees were provided to the full Council (along with an opportunity to submit additional nominations) and no other nominees were provided to the Chairman of the Nominating Committee, a motion was made by Lewis, 2nd by Edsel to have Katheryn Granberg fill the vacancy as a member-at-large. Motion carried unanimously.
- All 2012 dues payments have been received.
- Susan is to contact each of the member county governments to determine if they will post the job announcement for RC&D Executive Director on their website. If acceptable, a condensed version of the job description will be provided for posting. The applicants will be asked to come by the office to pick up and sign for a complete copy of the job description. The application process will close on May 16. The Executive Board review and rank resumes. Interviews will follow.
- An update on the Mud Creek 319 grant, as well as the Coldwater Creek 319, was provided by Leslie George.
- A motion was made by Angela, 2nd by Edsel to close the Wheels-to-Work and Special Projects bank accounts and to transfer those funds to the general operating account. The motion also included the recommendation to deposit the \$25,000 Subordinated Debenture in the general operating account upon its maturity on May 30. Motion carried unanimously.

- Susan reported that there has been some confusion regarding the interpretation of the recent revision of the bylaws. The revision made to Article III – Membership – Section 2, states that “One additional representative **may be appointed by the Council** from each of the sponsoring organizations; provided, however, that the sponsoring organization may substitute another individual to fill the third representative seat from the sponsoring organization within 30 days following written notice of the appointment.” Some of the sponsoring agencies mistakenly interpreted this to mean that they should provide a third representative. No action is required on the part of our sponsoring agencies unless they are contacted by the Council with the Council providing a recommendation for a third representative. At that time, the sponsoring organization has 30 days to reject that recommendation and offer a substitute. To date, the Council has not made any recommendations for a third representative. The sponsoring organizations that have contacted the office to provide the name of a third representative will be contacted to clarify the situation and have their representation reduced back down to two. At this time, all sponsoring agencies should have two representatives. If you have any questions, please don’t hesitate to contact the office at 706-894-1591.
- Jeanette signed the 2011 tax return as prepared by Bates Carter.
- The next Executive Board meeting will be held Monday, May 21, 2012 at 8:00 a.m. at the Council’s office.

There being no further business, the meeting was adjourned.


Susan Creasy, Recorder