

Avita Community Partners
Board of Directors
Meeting Minutes

DATE: March 27, 2012	TIME: 7:20 p.m. – 8:15 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Quentin Carr, Board Chair

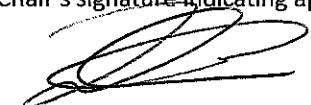
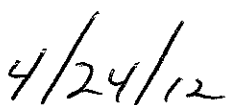
Attendance

Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lewis McAfee	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Carol Jackson	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Marilyn Woodruff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

12 Filled Positions (4 vacancies)

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Spotlight on Services	Michelle Thompson, supervisor of the behavioral health housing programs presented information on the Community Housing/Supported Apartment Program. She introduced a client who resides in one of the apartments who shared the benefits of the program.		
Welcome & Call to Order	The March 27, 2012 meeting of the Board of Directors was called to order by Board Chair, Quentin Carr at 7:20 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Laurice Jennings; second by Lewis McAfee. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 9 Board members attending this meeting.		
Review of Minutes	Motion to approve the February 28, 2012 minutes was made by Al Gonzalez; second by Joe Hirsch. Motion carried.		
Business	<p><u>Carol Jackson Appointment</u> Deferred to Board Governance.</p> <p><u>Board Chair Report</u> Quentin Carr welcomed guest Barbara Cone. He announced Lewis McAfee's resignation and thanked him for his dedication to the board. The Habersham County Kiwanis Club co-sponsored with Avita a valentine dance for developmental disability clients. He is attending a meeting with Cindy Friday to discuss the non-profit organization Region One CSBs are proposing.</p> <p><u>CEO Report</u> News articles</p> <ul style="list-style-type: none"> • Hartwell Sun featured the Hartwell Center. • Clayton Tribune featured the Rabun Clubhouse Open House. <p>Cindy McLaughlin highlighted the following from her report that was previously emailed to the board.</p> <ul style="list-style-type: none"> • Cleveland Clinic • Marketing Medicaid physicians • Expanding connectivity among our locations through telemedicine. • Contact with county commissioners where we do not have board representation. • Submitting FY13 county funding requests • Focus on reducing medication errors by our host home providers and providing training. 		



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	<ul style="list-style-type: none"> • State Contract Amendment • Efficiency measures <p><u>Financial Update</u> Victor Bowers reported for the month of February we achieved a surplus of \$132k and \$39k deficit for the year to date. We accomplished a favorable revenue variance of \$42k. Favorable expenditures of \$116k are due to the cost controls implemented and renegotiation of the CSU contract. The state contract amendment will add an additional \$204k by year end.</p> <p><u>Appointment of the Nominating Committee</u> Quentin reviewed the nominating procedures in the bylaws and asked for three volunteers. Joe Hirsch, Laurice Jennings and Sarah Ruckstaetter will make up the committee.</p> <p><u>Request Board Governance to review Bylaws prior to ratification in July</u></p> <p><u>Georgia CSB Board Retreat</u> The retreat is scheduled for May 10 & 11 in Dublin. Cindy will be attending. Action: Board Members will notify Quentin and Regina if they are interested in attending.</p> <p><u>Strategic Plan Update</u> Roger Scott reviewed the Balanced Scorecard & Dashboard Report. The key performance measures are Customer, Learning and Growth, Processes and Finance. Roger, Allan Harden and Victor Bowers gave a status report on their respective areas. We continue to make progress in meeting the objectives.</p> <p><u>Announcements</u> Sarah asked if anyone is interested in being nominated for an officer position to let her or the other nominating committee members know.</p> <p>Play at Piedmont College on April 18th Action: Regina will send out information.</p> <p>Dr. Larkin's birthday is March 30th.</p>	Board Members	
Adjournment	Motion to adjourn by Joe Hirsch; second by Deborah Mack. Motion carried and the March 27, 2012 Board meeting was adjourned at 8:15 p.m.		
Chair's signature indicating approval			
 Quentin Carr		 Date Approved	

Respectfully submitted, .

Regina Grisham

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Recording Secretary