

Avita Community Partners
Board of Directors
Meeting Minutes

DATE: May 24, 2011	TIME: 7:16 p.m. - 8:36 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Al Gonzalez, Board Vice-Chair


Attendance

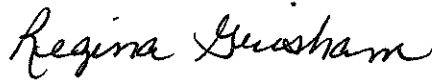
Quentin Carr	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Lewis McAfee	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Desiree' Reddick-Head	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shelley Johnson	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Marilyn Woodruff	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Rufus Larkin	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

13 Filled Positions (3 Vacancies)

Agenda Items/Key Discussion Points	Outcomes (Decisions, Action Items)	By Whom	By When
Welcome & Call to Order	The May 24, 2011 meeting of the Board of Directors was called to order by Board Vice-Chair, Al Gonzalez at 7:16 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Anne Mundy; second by Joe Hirsch. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 9 Board members attending this meeting.		
Review of Minutes	Motion to approve the April minutes was made by Laurice Jennings; second by Lewis McAfee. Motion carried.		
Business	<p>Cheryl introduced Mary Donna Hall, Director of Nursing and Wendy Alpine of Alpine Communications. Ms. Alpine is founder/president of her company. She started working with Avita in March this year. Wendy distributed a folder for each board member with the articles she has assisted with, If you have story ideas please let her know. She is also working on a micro plan for Avita.</p> <p>CEO Report</p> <p>Cheryl's report was emailed earlier today. The CSU has stayed full and so far we have not had anyone return. Our Regional Office has requested data from all CSB's on the number of clients admitted or denied over the next 30 days. This information will be used to determine if there is a need for more crisis units in Region 1.</p> <p>The recent storms that moved through Rabun County resulted in Avita receiving funding through a grant from</p>		

Agenda Items/Key Discussion Points	Outcomes (Decisions, Action Items)	By Whom	By When
	<p><u>Executive Session</u> Joe Hirsch made the motion at 7:51 p.m. for the Board to enter into executive session. Second by Lewis McAfee. The board requested Cheryl Barnet remain for the discussion. Executive session closed at 8:06 p.m.</p> <p><u>Financial Update</u> Victor Bowers reported that April was another positive month of \$62k. This was due to adjustments by the state for the State Health Benefit Plan (SHBP) and Workers Compensation (WC) credit. The YTD deficit is \$242k. If we meet budget in May and June and apply the WC and SHBP adjustments we should be around breakeven. The CSU is in startup mode and the impact is due to staffing costs in addition to paying Laurelwood. These start up costs won't be there in June and July. Next year the impact should be benign. Overall we did well for the month. What is the outlook in the first 2 quarters next fiscal year? Historically the first 2 months are budgeted as loss months and the first quarter will be budgeted as a loss.</p> <p><u>Renewal of DCA Shelter Plus Care Grant</u> Lewis McAfee made the following motion. I move that we approve the Georgia Department of Community Affairs Participation Agreement for the Shelter Plus Care Program by authorizing staff in the following capacity to be signers to draw funds from DCA on behalf of Avita Community Partners: Chief Operations Officer, Chief Financial Officer, and Fiscal Operations Manager. Second by Alice Worthan. Motion passed.</p> <p><u>Unfinished business and General Orders</u> None</p> <p><u>Nominating Committee for Board Officers</u> This time of year we present the board with a slate of officers. Al recommends we keep the current officers for the sake of stability. The current officers have agreed to stay for another year. The vote will take place next month.</p> <p><u>Committee Reports</u> <u>Board Development</u> Anne Mundy reported the committee met today at 5pm. They discussed the vacancies of Banks, Franklin and Towns</p>		

Agenda Items/Key Discussion Points	Outcomes (Decisions, Action Items)	By Whom	By When
Chair's signature indicating approval  _____ Quentin Carr			
_____ Date Approved			

Respectfully submitted,

 Regina Grisham
 Recording Secretary