

Avita Community Partners
Board of Directors
Meeting Minutes

DATE: September 27, 2011	TIME: 7:10 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Quentin Carr, Board Chair

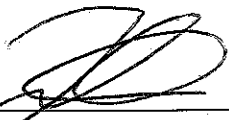
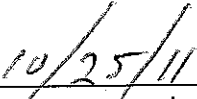
Attendance

Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lewis McAfee	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sarah Ruckstaetter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Marilyn Woodruff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

11 Filled Positions (5 Vacancies)

Agenda Item	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Spotlight on Services	Peer Program - Harry Thompson shared success stories from clients who are enrolled in the program. Juanita Nicely spoke about her addiction, her successes and how Avita services have helped change her way of life.		
Welcome & Call to order	The September 27, 2011 meeting of the Board of Directors was called to order by Board Chair, Quentin Carr at 7:10 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Laurice Jennings; second by Alice Worthan. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 11 Board members attending this meeting.		
Review of Minutes	Motion to approve the August 23, 2011 minutes was made by Laurice Jennings; second by Joe Hirsch. Motion carried.		
Business	<p><u>Board Chair Report</u> - Quentin Carr</p> <ul style="list-style-type: none"> • Attended Cindy's Welcome Reception • Met with new committees • Announced former board member Desiree' Reddick-Head has adopted a baby boy <p><u>CEO Report</u> - Cindy McLaughlin</p> <p>Announcements: Alice Worthan received the Community Service Award from the Daughters of the American Revolution. Deborah Mack is celebrating her birthday this week on the 29th.</p> <p>Cindy highlighted the following from her report which was emailed last Friday.</p> <ul style="list-style-type: none"> • Transition plan - 75% has been accomplished • Payroll changes • 2% budget cut from the state 		

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	<ul style="list-style-type: none"> • Increase in C&A funding • Children’s Center for Hope & Healing Gala • Vision of mental health services – attending meeting at the Carter Center <p><u>Financial Update</u> Victor Bowers reviewed the August financials and compared to 2010. The net operating result reflects a \$2k surplus and YTD deficit of \$17k. We are researching the drop in Medicaid revenue. Service volume has virtually stayed the same but the mix of payers has changed. We are also seeing more uninsured.</p> <p><u>Resolution Delegating Power to CEO</u> Al Gonzalez made the motion to approve the resolution; second by Joe Hirsch. Motion carried. The resolution was signed by all members.</p> <p><u>Quarterly Corporate Compliance Report</u> Roger Scott reviewed the results from April – June, 2011 and compared to the same period in 2010. The number of reports decreased from 49 to 46. Health and safety decreased from 16 to 12.</p> <p><u>Committee Reports</u> Board Governance – Anne Mundy</p> <ul style="list-style-type: none"> • Reviewed final bylaws • Board vacancies—will be working with Cindy to fill <p>Community & Client Relations – Marilyn Woodruff</p> <ul style="list-style-type: none"> • Reviewed committee description • DVD to promote Avita to the community • Identify collaborative partners • Human relations <p>Finance – Lewis McAfee</p> <ul style="list-style-type: none"> • Inviting Robert Baker, CPA to present financial audit to the board • Properties and strategized what direction to take <p>Fundraising – Quentin Carr</p> <ul style="list-style-type: none"> • Discussed goals and mission • What/why we are trying to raise • Ativa and their role 		

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	<ul style="list-style-type: none"> Explore avenues for fundraising such as donations, gifts, endowments, etc. <p><u>Date Change for November and December Meetings</u> Discussed combing the November and December meetings and meet on December 6, 2011. Laurice Jennings made the motion to accept this date change; second by Al Gonzalez. Motion carried.</p>		
Adjournment	Motion to adjourn by Alice Worthan; second by Marilyn Woodruff. Motion carried and the September Board meeting was adjourned at 8:07 p.m.		
Chair's signature indicating approval:			
 			
Quentin Carr	Date Approved		

Regina Grisham

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Recording Secretary