

Avita Community Partners
Board of Directors Meeting Minutes

DATE: February 23, 2016	TIME: 7:47 p.m. – 8:47 p.m.
PLACE: Administrative Office, Board Room	PRESIDING: Brian Alexander, Board Chair


Attendance

Brian Alexander	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Charles Higgs	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zadie Peters	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Rita Bush	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sammy Reece	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sonny James	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Judy Theilman	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Carol Fisher	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Todd Levent	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Angela Whidby	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Margaret Gregory	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Deborah Mack	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Executive Team Member Attendance

Victor Bowers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Cindy Levi	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Mary Donna McAvoy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Janice McAllister	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Roger Scott	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Welcome & Call to Order	The February 23, 2016 meeting of the Board of Directors was called to order by Board Chair, Brian Alexander at 7:47 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Charles Higgs; second by Joe Hirsch. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 9 Board members attending this meeting.		
Review of Minutes	Motion to approve the January 26, 2016 minutes was made by Sonny James; second by Charles Higgs. Motion carried.		
Business	<p>Board Chair Report No report this month.</p> <p>CEO Report Cindy Levi highlighted the following in her report that was previously emailed.</p> <ul style="list-style-type: none"> • Department of Administrative Services Human Resources Audit • Women’s Treatment and Recovery Services has 4 women living at the apartments • Presented at the Georgia Regional Commission Meeting • Met with Judge Diaz, a new Juvenile Court Judge in Hall County • Attended GACBS Day at the Capitol with Joe Hirsch • Met with the Forsyth County Manager and Facilities Director about the need for additional space. • DBHDD approved to expand our DD services to include a behavior support specialist and behavior support consultation services • Janice McAllister’s retirement celebration. • Tina Jay will be the new Director of DD services after Janice retires • Tim Tebow Foundation Prom event • Office for Dawson County • Exploring safety options to make our offices safer • Establishing a roll-over back up for internet connections • Dream Weavers acknowledged by the Peace Council • Staff recognition for going “Above and Beyond” <p>Cindy added to her report:</p> <ul style="list-style-type: none"> • Issues with the new ASO and the authorization process • Met with Susan Strickland from the VA • We have submitted letters to Hart and Stephens Counties asking that Terri Wofford and Melissa Mitchell be appointed 		

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	<p>Financial Update Victor Bowers reviewed the financial report for the month ending January 31, 2016. Financial Metrics</p> <ul style="list-style-type: none"> • Days of Cash on Hand: 59.9 days; minimum standard is 30 days • Current Ratio: 3.5:1; minimum standard is 1:1 • Days of Unreserved Net Assets to Total Expenses: 54.2 days; minimum standard is 60 days • Long Term Debt to Net Assets: 0.34:1; maximum standard is 2.5:1 <p>Consolidated Income Statement</p> <ul style="list-style-type: none"> • For the month we ended with a net surplus of \$79k and \$790k net surplus for the year-to-date <p>Revenue had an unfavorable net variance of \$264k due to:</p> <ul style="list-style-type: none"> • 2 holidays, and inclement weather • Authorizations being rejected by Beacon Connects delaying revenue and • New reimbursement contracts ramping up <p>Projection by end of fiscal year</p> <ul style="list-style-type: none"> • If we continue to meet budget the projected year-end net surplus would be \$1,437k <p>Executive Session At 8:07 p.m. a motion was made by Joe Hirsch to enter in to executive session to discuss a personnel matter. Second by Charles Higgs. Allan Harden was asked to stay. Executive session closed at 8:07 p.m.</p>		
Adjournment	With no further business Brian Alexander adjourned the meeting at 8:07 p.m.		
<p>Chair's signature indicating approval VICE-CHAIR  3-22-16</p>			
Brian Alexander	ANGELA WHIDBY	Date Approved	

Respectfully submitted,



Regina Grisham
Recording Secretary