

Avita Community Partners
Board of Directors
Meeting Minutes

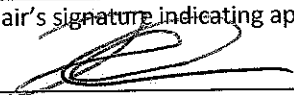
DATE: July 24, 2012	TIME: 7:09 p.m. – 8:03 p.m.
PLACE: Board Room @ Administrative Office	PRESIDING: Quentin Carr, Board Chair

Attendance

Quentin Carr	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Deborah Mack	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Barbara Cone	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anne Mundy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Al Gonzalez	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sarah Ruckstaetter	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Joe Hirsch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Marilyn Woodruff	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Laurice Jennings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Rufus Larkin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

11 Filled Positions (5 Vacancies)

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
Spotlight on Services	Quarterly Corporate Compliance Report Roger Scott reviewed the results from April – June, 2012 and compared to the same period in 2011. Number of reports decreased from 46 to 36. Service quality had a significant decrease from 21 to 11.		
Welcome & Call to Order	The July 24, 2012 meeting of the Board of Directors was called to order by Board Chair, Quentin Carr at 7:09 p.m.		
Approval of Agenda	Motion to approve the agenda was made by Laurice Jennings; second by Deborah Mack. Motion carried.		
Determine Presence of a Quorum	A quorum was present with 9 Board members attending this meeting.		
Review of Minutes	Motion to approve the June 26, 2012 minutes was made by Anne Mundy; second by Laurice Jennings. Motion carried.		
Business	<p><u>Board Chair Report</u></p> <ul style="list-style-type: none"> • Quentin welcomed guests Carol and Ken Fuller from Towns County. • He is working with HR on the CEO Job description. <p><u>Induction of Board Officers</u></p> <p>Quentin Carr, Anne Mundy, Al Gonzalez and Deborah Mack affirmed their oath of office as chair, vice-chair, treasurer and secretary for Fiscal Year 2013.</p> <p><u>Oath of Office</u></p> <p>Barbara Cone, Union County representative affirmed her oath of office. She shared information about her background. Quentin Carr, Habersham County representative and Anne Mundy, Lumpkin County representative each affirmed their oath of office.</p> <p><u>At Large Board Members</u></p> <p>Anne Mundy made the motion that the Board of Directors makes the following appointments: Two at large Board member positions to address variations in population size. The individuals filling these Board appointed positions will be Al Gonzalez and Deborah Mack. One at large Board member position to address variation in the financial contribution of Hall County will be filled by Rufus Larkin. Second by Joe Hirsch. Motion carried.</p> <p><u>Update Resolutions Delegating Power to CEO & CFO</u></p> <p>Laurice Jennings made the motion to approve the resolutions; second by Alice Worthan. Motion passed. The resolutions were signed by all</p>		

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items	By Whom	By When
	<p>members present.</p> <p>CEO Report News Article "Banging out their Fears and Frustrations" – Gainesville Times</p> <p>Cindy added to her report:</p> <ul style="list-style-type: none"> • Thanked Dr. Jennings for his donation of "grow boxes" to the CSU. • The Georgia CSB Educational Exchange Conference is scheduled for October 21-23, 2013 at St. Simons Island. • Filed a police report. A family submitted an expense voucher for reimbursement of respite services and we found out the service was not provided. • Save the Date – The Children's Center for Hope and Healing Gala will be August 25th at the Smithgall Art Center in Gainesville. Carol Perkins donated her tickets and Avita will also have tickets available. <p>Cindy highlighted the following in her report that was previously emailed.</p> <ul style="list-style-type: none"> • Developmental Disability Services Contract • Storytelling event hosted by the Dream Weavers • Awarded the Community Innovations Grant • Submitted the Statement of Need for the provision of Assertive Community Treatment services • Medicaid Redesign and Affordable Care Act • Ended FY12 with a positive margin of \$267,908 <p>Financial Update Victor Bowers reported a net deficit of \$21k for the month and a \$268k surplus for the year to date.</p> <p>Favorable & Unfavorable Revenue Variances</p> <ul style="list-style-type: none"> • The favorable \$52k was due to increases in GIA, Medicare, private insurance, client fees, HUD and System of Care funds which offset the unfavorable variance of \$35k from Medicaid Outpatient. <p>Unfavorable Expense Variance</p> <ul style="list-style-type: none"> • The \$90k was due to accrued expenses to be paid in July, underestimating Family Support/Respite services and telecom merger costs. <p>Services for Veterans</p> <ul style="list-style-type: none"> • We have a contract with Tricare to provide services to veterans. • The VA has to make the referral. • We have staff trained to provide services in Post Traumatic Stress Disorder. • Confidentiality/Privacy – we have policies in place and our electronic health record is HIPAA compliant. 		
Announcements	Next month is committee meetings. Quentin will work with the executive team on how we will structure.		
Adjournment	Motion to adjourn by Al Gonzalez; second by Joe Hirsch. Motion carried and the July 24, 2012 Board meeting was adjourned at 8:03 p.m.		
Chair's signature indicating approval 			
Quentin Carr	Date Approved 8/28/12		

Respectfully submitted,

Regina Grisham

Regina Grisham
Recording Secretary