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**HART COUNTY FIRE DEPARTMENT**

**FIRE BOARD MEETING MINUTES**

**APRIL 1, 2013**

**STATION 1**

**6:30 P.M.**

 The Hart County Fire Board met for the regularly scheduled meeting on April 1, 2013 at

Station 1 beginning at 6:30p.m. Fire Board members present were:

Marshall Norton – Station 8 (Chairman)

David Howbert – Station 2

Wade Carlton – Station 3

Stephen Ayers – Station 8

Mike Bailey – Station 5

Mike Milford – Station 6

Firefighters present were:

James David – Station 5

Brian Adams – Station 7

Mike Bailey moved to approve the agenda. Wade Carlton seconded the motion. Motion carried with no opposition.

Wade Carlton moved to approve the minutes from the February 4, 2013 meeting. Mike Milford seconded the motion. Motion carried with no opposition.

Station Reports:

Station 1 – No member present to make report

Station 2 – Nothing to report

Station 3 – Still in need of new air compressor due to parts being obsolete on the old one

Station4 – No member present to make report

Station 5 – Advised that Station 5 would have policy in place that if a Firefighter shows up to

 Station alone and Squad 1 is en route, the Firefighter can roll a truck alone.

Station 6 – Nothing to report

Station 7 – Still having problems with the radio system and need radios in trucks programmed

Station 8 – Having a Chicken BBQ on Saturday, April 13, 2013 from 4-6 and plates are $8.00

The Fire Board heard from Alan Daniel on Station 9. Alan had drafted some blue prints for what Station 9 is going to look like. Alan invited all Fire Board members to look over the blue prints and make suggestions of any changes they felt needed to be made.

The Fire Board discussed and came up with the following changes to be made to the SOGs as to the election process and qualifications for the Assistant Chief. The changes and qualifications so far are as follows:

1. All applications for the position of Assistant Chief shall be submitted by the last day of September
2. Qualifications to be:
3. Has to be a minimum of FF1
4. Seven years experience with the Hart County Fire Department
5. Good moral character
6. Good standing with the department
7. Have attended the Officer Training class for the previous year
8. Have held an officer’s position within the department for at least two years
9. Election will be held on the first meeting night in November with all qualified persons listed on the ballot.
10. Chief and a designee approved by each station will be present to count the votes. The designee will be of each station’s choosing.
11. Firefighters will be notified of the results by their station representative present during the vote count.
12. Each station will cast ballot at their station. Ballots will be sealed in envelopes, taped, and initialed by station Captain or the next ranking officer in the event the station Captain is not present. The envelopes will then be secured in a lockbox and kept by the Fire Chief until the votes can be counted.
13. Majority of the votes will win the election. In the event of a tie, a second vote will be cast with the tied parties on the ballot at the first station’s meeting in December. A called Fire Board meeting will be held to count the votes. A designee from each station will again be present to count the votes.
14. The ballots will be counted at the Fire Board meeting on the first Monday night in December.

No votes were taken on the qualifications and election process. Decision was made to finalize the details at the June Fire Board meeting to give everyone time to get input from their stations.

Motion to adjourn was made by Wade Carlton. Mike Milford seconded the motion. Motion carried with no opposition.

Next Fire Board meeting will be held on June 3, 2013 at 6:30 p.m. at Station 1.