**Hart County Library**

**Board of Trustees Meeting**

**August 21, 2012**

**CALL TO ORDER:** The meeting was called to order by Chairperson Nancy Clark at 11:00 AM.

**PRESENT:** Those attending were Board members Kaye Chafin, Nancy Clark, Linda Manning, and Morene Sokol, Director Richard Sanders, and Friends of the Library representatives Maureen Holder and Ann Stewart.

**MINUTES:** The minutes of the June 28th meeting were read and approved as presented.

**TREASURER’S REPORT:** Total cash available in Pinnacle Bank, $66,115.73 and Georgia Fund $12,679.92. See attached report.

**DIRECTOR’S REPORT:** See attached report.

**OLD BUSINESS:** Director Sanders reported that an additional $4,000 will be cut by the state in 2013.

**NEW BUSINESS:** The representatives of the Friends of the Library questioned why the $1,000 they had allocated for the catalog computer had not been used. Director Sanders explained that Mr. Huneycutt had not gotten to it yet.

 The Friends also asked about putting a sign on library grounds to provide information about current activities. Chair Clark told the Board that since the library is in the historic district, it would need approval by the Hartwell Historic Preservation Commission.

 The revised budget for 2012 and 2013 was submitted and, on motion by Kaye Chafin, second by Linda Manning, approved.

 Annual report documentation was approved on motion by Manning, second by Chafin.

 The annual evaluation of the Library Director will be done at the September meeting.

 Jean Mead’s title is now Library Services Manager.

 A motion was made by Manning for Chair Clark to sign a signature authority form, giving Director Sanders authority to sign contracts, seconded by Chafin and approved.

**MEETING ADJOURNED at 11:40 AM.**

Respectfully submitted,

Kaye Chafin

Acting Secretary