

## **HART COUNTY BOARD OF REGISTRARS**

DATE: Thursday January 17, 2013  
LOCATION: Office of the Hart County Board of Registrars  
ATTENDEES: Elizabeth G. Forbes, Chief Registrar  
Hilda B. Mauldin, Board Member  
Mary S. Stephens, Deputy Registrar/Clerk  
Jane Kay, Visitor/Poll Worker

**This meeting was called to order at 10:00 A.M. by Elizabeth Forbes, Chief Registrar.**

1. Reviewed reports for Months end September, October, November and December, 2012. Due to an extremely busy 2012 Election period, all Board Meetings had been postponed to allow Registrars to focus on office operations.
2. The Chief complimented the Board on a very successful 2012 election cycle. The Registrars office staff processed 536 mail out ballots and 3,705 Advanced votes cast in our office for a total of 4,241 votes cast. All 7 Precincts on Election Day processed 5,288 votes.
3. Citing personal reasons, Registrar Ron Walker submitted his resignation from this Board effective January 8, 2013. The remaining Board Members await word from the Clerk of The Superior Court advising the selection of the replacement for this position to complete Mr. Walker's term through June 30, 2013. This person will be greatly needed to adequately staff the upcoming election and expected runoff. Time is of the essence to get this new Member in place and trained prior to the election on March 19, 2013.
4. Discussions were held regarding the approaching Special Election to fill the office of Chief Magistrate Judge on March 19, 2013. This discussion will be continued at the February Board Meeting expected to be held on Thursday, February 21<sup>st</sup>.
  - a. Registrars must begin mailing Absentee ballots within 48 hours of receipt from the Office of the Superintendent of Elections. The anticipated day of receipt is Monday, February 4<sup>th</sup>. There are currently 7 valid Absentee ballot requests awaiting mailings. Chief Forbes will head up the Absentee mail out desk process.
  - b. Advanced voting begins in the Registrars office on Monday, February 25<sup>th</sup>. The very successful office setup and system format as utilized in the November General Election will be used once again. We are expected to have 2 Touch screen voting machines and the ballot maker in operation.

5. As per the instructions of the Superintendent of Elections, Bob Smith, the Registrars Office will now be responsible for the setup, storage and maintenance of 3 voting touch screen systems and the corresponding ballot maker. Due to the reduction in Detainee assistance, the Superintendent's Staff will no longer be responsible for the transportation of these units to and from the Commissioners facility for each election. The Registrars will now be responsible for the secure storage of these units under secure lock and key and the maintenance of the power systems on each machine (weekly recharging of units).

The back office area will now serve as the unit storage facility until the move to the new office location in late spring. This room will be secured under separate lock and key and security protocols will be put in place immediately upon completion of the Special Election and any runoff required.

Mary Stephens made the motion to adjourn the meeting at 10:32 A.M. Hilda Mauldin seconded the motion. With no further discussion this meeting was adjourned by Chief Forbes.

Respectfully Submitted,

***Mary S. Stephens***

Deputy Registrar/Clerk