

HART COUNTY BOARD OF REGISTRARS

DATE: Tuesday, July 31, 2012
LOCATION: Office of the Hart County Board of Registrars
ATTENDEES: Elizabeth G. Forbes, Chief Registrar
Hilda B. Mauldin, Board Member
Ronald J. Walker, Board Member
Mary S. Stephens, Deputy Registrar/Clerk

This meeting was called to order at 5:40 P.M. by Elizabeth Forbes, Chief Registrar. Today is the General Primary Election. All Board Members are required to staff the Board of Registrars office today to answer registration questions from the polling sites and close out the Absentee Poll at 7:00 P.M. All results are collected by the Office of the Superintendent of Elections at that time for processing and counting. Due to the very busy prior 3 week period of Advanced/Absentee voting, meeting time was scarce. The Chief felt it in the best interest of the operation to hold this required Board Meeting during a quiet portion of this Election Day.

1. Reviewed reports for Month end June, 2012. The reports reflect that voter information processing volume was very heavy prior to the election “cut-off” on July 2nd at 5:00 P.M. After this date all records are transferred to KSU for both paper and electronic ballot preparation. The Chief and the Clerk shared the work load to insure all voter records were current and election ready. This process included address changes, removal of deceased, removal of felons, additions of new registered voters and voter registration application rejections.
2. Current election turnout numbers were reviewed by the Chief. The Advanced Voter in person head count reached 860 for this Primary. Mail out ballots reached a total of 171. As the public becomes more aware of these additional voting opportunities, we expect those numbers to increase significantly for the upcoming General Election.
3. A runoff is expected in the Republican race for the U.S. Representative in the 113th Congress from the 9th Congressional District of Georgia. The runoff date is set for August 21st. Our office will be open for Absentee/Advanced voting as soon as ballots become available from the Superintendent of Elections. This office must be staffed by a minimum of 3 people at all times during this voting period (as per Georgia Elections law). Chief Forbes and Clerk Stephens will be on site for the duration. Board Members were asked to submit schedules of their availability to allow for the arrangement of backup personnel if necessary.

4. The Chief asked all to begin thinking about the November election. We will be expecting very high volumes of voters both in office and by mail. Suggestions are welcome as to updating processes regarding flow of foot traffic, assigned work area station arrangements and job assignments. Clerk Stephens will be rearranging file cabinets and office work areas to help relieve congestion and streamline operations prior to October. We need to focus on maximizing our limited space and assign responsibilities according to individuals talents and capabilities.

Chief Forbes thanked all for their dedication and hard work during this Primary period.

With no further discussion this meeting was adjourned at 6:05 P.M.

Respectfully Submitted,

Mary S. Stephens
Deputy Registrar/Clerk