Hart County, Georgia
EMPLOYEE REPRIMAND

DEPARTMENT. _____

DATE. _____

TIME: _____

EMPL0YEE: _____

CIRCUMSTANCES (please explain in detail the incident which is the cause of the reprimand):

_____

_____

_____

_____

_____

_____

Was the reprimand. *Verbal* _____

Written _____

If this is a written reprimand, you must have employee read and sign this form.

_____
Supervisor

_____
Employee