ARE YOU BUYING A LOT AND GOING TO BUILD ON IT??

1st Step: Visit the County Health Department you need to bring a recorded plat and a level 3 soil report (Health Dept can provide a list of soil classifiers if needed) to apply for a "Septic System Permit". After the Environmentalist has conducted a site evaluation of your property to determine the best location of the septic system, he will issue the permit. Fee is $225 - $325, according to the amount of bedrooms, payable to Hart County Health Dept., and $100 for a re-evaluation of an existing system. The Health Dept. is located at 64 Reynolds St., Hartwell, 376-2582. Hours are from 8:00 – 10:00AM only.

2nd Step: After you have the approved "Septic System Permit", visit the County Addressing/Permit Office to obtain a "Building Permit". The contractor will have to furnish his drivers license and contractor license or residential license, he will fill out a State Licensing Board General Contractors Form, have it notarized and mail form back to State Licensing Board. The Addressing Office is located in the Administrative Services Bldg., 800 Chandler St., Hartwell, 376-1468. Hours are from 8:30 AM –5:00 PM. If project is less than $1,500.00 permit is not needed. If project is $2,500 there is a $25.00 Fee. Construction must begin within 90 days of the issue of the Building Permit. The County Road Dept. may be able to supply you with a culvert drain pipe for your new driveway.

3rd Step: Talk to the E-911 Coordinator at the Addressing/Permit Office about getting an address assigned, there is a $50 Fee. Notify them of any health problems E911 should be aware of if 911 had to respond .

4th Step: Contact Hart EMC about providing service to your site. Hart EMC is at 1071 Elberton Hwy., Hartwell, 376-4714. Georgia Power also services limited areas within the County. They are located at 1551 Zion CME Church Rd., Hartwell, 376-4727.

5th Step: Between January 1st and April 1st of the next year, visit the Tax Assessors in the County Courthouse to report improvements made and sign up for any exemptions that may apply.

ORDINANCES ARE SUBJECT TO CHANGE, VERIFY WITH US OR GO TO www.hartcountyga.org

Hart County E-911 Addressing/Permit Office, Hartwell, 706-376-1468