****Hart County Board of Elections and Registration

**Draft Minutes**

**April 4, 2018- 10am**

**Board Members**: *Garry Hamilton,* Chair, *Ronda Starks,* Board Member

**Election Coordinator:** *Robin Webb*

1. **Meeting Called to Order** Chairman, Garry Hamilton at 10am
2. **Welcome** Garry Hamilton welcomed Board and staff, commented that Joey was out of town
3. **Agenda Approved:**
* Ronda made the motion to approve agenda
* Garry seconded
* All in favor
1. **Approve Minutes from Previous Meeting:** July 21, 2017
	* + Ronda made the motion to approve minutes
		+ Garry seconded
		+ All in favor-Minutes approved
2. **Chairman Report:**

Garry asked Robin to give update on scanning. All current cards for each voter has been scanned and indexed. Working on checking accuracy. Garry mentioned that he would be discussing a 3rd back-up with Terrell, County Administration for possible ransom situations. Currently backed up weekly, with one drive in the Board of Elections Office and one in the vault at the Clerk of Court. The third would be a monthly back-up with hopes that if office was struck with a ransom virus that the monthly back-up would be clean.

1. **New Business:**
* **Scanning update:** Discussed in chairman's report
* **Conference Recap:** Ronda asked that membership fees for all board members be included in next budget. Dates and locations for the 2019 and 2020 Conferences were discussed.
* **L & A:** Scheduled to begin Monday, April 9 at 9am
* **Poll Worker Training:** Scheduled for April 18 at 10am and 2pm and May 8 at 5:30pm. Letters have been sent to potential Poll Workers
* **Board Member Terms:** All terms end December 31, 2018. Garry has requested that Walter Gordon draft a letter to the parties to inform them of this date. Garry stated that he would like to see current members serve another term if they agreed to do so.
1. **Public Comment:** none
2. **Adjournment:** Ronda made the motion to adjourn

 Seconded by Garry

 All in favor

Meeting was adjourned at 10:35 am

**Garry Hamilton, Chairman**