

**HART COUNTY BOARD OF COMMISSIONERS
800 Chandler Street
HARTWELL, GA 30643**

DATE: February 3, 2025

BID NOTICE

Sealed bids for **installation of Court Lighting System** located at the 200 Clay Street, Hartwell, GA, 30643, subject to the conditions and provisions set forth in the attached bid package will be received at the Hart County Board of Commissioners office until Thursday, March 20, 2025 at 3:00 PM. The commodities and/or services must be furnished as described and specified in this package.

Bids must be received either via mail or hand delivered in a **sealed envelope**. Faxed or emailed bids cannot be accepted.

Please address mailed bids, Fed-Ex, UPS, or hand delivered bids to:

ATTEN: Jean Teasley
HART COUNTY BOARD OF COMMISSIONERS
800 CHANDLER STREET
HARTWELL, GA 30643

Also, please show the following on the OUTSIDE of the envelope:

BID FOR Court Lighting System Installation, along with your “Company Name”

NOTE: Some “Next Day” deliveries may not get delivered to this office prior to the bid opening. Please be aware of this and make arrangements to have your bid here on time, as late bids will be rejected.

NOTICE: If you are downloading this information from a web page, you must register with Hart County at the contact information listed in **Section V, Interpretations or Addenda** or via email at jconwell@hartcountyga.gov This is the only way Hart County can be sure that you receive all addendum and relevant information for this bid.



**HART COUNTY PUBLIC WORKS DEPARTMENT
BIDS FOR Court Lighting System Installation**

**DATE BIDS DUE: Thursday, March 20, 2025
3:00 p.m.**

**BID FORM
HART COUNTY BOARD OF COMMISSIONERS
800 CHANDLER ST., HARTWELL, GA 30643**

The (Company)_____

submits herewith Bid in response to bid request in this package, and in compliance with the description(s) and/or specification(s) attached hereto:

NOTE: You must sign and complete the Bid Supplemental Form and Contractor Affidavit.

PRICE:

Price in Numbers

Price in Words

The following Addenda to the Bidding and Contract Documents are acknowledged:

Addendum No: _____

Dated: _____

OFFICIAL COMPANY ADDRESS _____

EMAIL ADDRESS: _____

SIGNATURE _____

PRINT NAME _____

TITLE _____ PHONE _____

DATE _____ FAX _____

Corporate Seal (if applicable)

**BID SUPPLEMENTAL FORM
HART COUNTY BOARD OF COMMISSIONERS**

DATE: _____

NOTICE: *Hart County Purchasing Policy prohibits awards to a (1) county employee, (2) employee of a constitutional officer, (3) a Board of Commissioner Member, (4) Constitutional Officer or to a company/business where a county employee/Constitutional Officer holds any interest. These prohibitions also apply to immediate family members of those listed above. By signing below you are confirming that these prohibitions do not apply to your company/bid.*

References: Name Title Organization Phone Number email address

1.

2.

3.

The _____(Bidder) takes the following exceptions to the specification and bid documents:

(Important: See section IIb)

SIGNATURE: _____

CONTRACTOR AFFIDAVIT AND AGREEMENT OF COMPLIANCE WITH GEORGIA LAW 13-10-91 (1/1/10)

By executing this affidavit, the undersigned contractor verified its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with the Hart County Board of Commissioners has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United State Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the Hart County Board of Commissioners, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the (name of the public employer) at the time the subcontractor(s) is retained to perform such service.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON
THIS THE ____ DAY OF _____, 202__

Notary Public
My Commission Expires:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUMMARY

CLAY STREET PARK TENNIS AND PICKLEBALL COURT LIGHTING PROJECT

1.1 SCOPE OF WORK – INSTALLATION & ELECTRICAL DISTRIBUTION

- A. Work shall be coordinated to be scheduled as to impose the least amount of impact on daily community activities
- B. Demo existing fixtures on Tennis Courts 1-2 and dispose of all used equipment.
- C. Install new fixtures and cross arms per manufacturer requirements on to existing poles
 - 1. Tennis Courts 1-2: Contractor will install owner provided fixtures and cross arms on existing 40' poles and aim fixtures per manufacturer recommendations.
 - 2. Tennis/Pickleball Courts: Contractor will install owner provided fixtures and cross arms onto 30' anchor base poles, erect and aim fixtures per manufacturer recommendations.
- D. Provide grounding for all poles to meet local codes
- E. Contractor responsible for 811 locate, any directional boring, concrete cutting and pour back to original state, etc. Routes shall be field verified and written plan shall be submitted to owner and approved prior to start
- F. Provide and install new lighting Control Panels (x2) with contactors next to existing service panels.
 - 1. Electrical service for Tennis/Pickleball Courts is located in restroom building
 - 2. Electrical service for Tennis 1-2 is located adjacent to courts
- G. Provide and install circuits from electrical service panel to owner provided fixtures. All circuits will remain below grade from service panel to base of pole and remain in the pole to a contractor provided junction box at top of pole.
- H. Provide and install conduit from Player Activated Push-Button Control from lighting control cabinet (All exposed conduit and elbows shall be galvanized rigid, rest shall be schedule 40 EPVC. Where degrees exceed 270, pull boxes shall be installed, Quazite or equivalent type)
 - 1. Push-Button 1 will operate Pickleball Courts.
 - 2. Push-Button 2 will operate Tennis Courts 1-2
- I. Position fixtures according to lighting manufacturer specifications
- J. Coordinate with lighting manufacturer representative and commission
- K. Contractor shall submit installation warranty on company letterhead for no less than one year
- L. Repair damage to grounds that exceeds that which would be expected. Indentations caused by

heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.

GENERAL INFORMATION FOR BIDDERS

Hart County reserves the right to reject any or all bids, further negotiate with one or more bidders, and, waive any technicalities or informalities if it is deemed in the best interest of the County. Hart County assumes no responsibility in the costs incurred by the bidder in preparing a response.

The Hart County Board of Commissioners reserves the right to waive technicalities, to accept or reject any and all bids or proposals and to waive any irregularity in any bid or proposal received, to award the entire bid or proposal to one vendor or multiple vendors or to make awards by group or location, whichever is in the best interests of Hart County.

It is the bidder's responsibility to verify all quantities and specifications are met to perform the work as specified herein, before submitting their bid. Price submitted shall include all labor and materials for completion of the work. In the event of a conflict between these specifications and any referenced specifications the higher quality specification shall supersede. Quantities listed are approximate and may be varied at the discretion of the Owner.

All measurements given on the list of work to be done are approximate. It is the contractor's responsibility to verify all quantities and measurements necessary to perform the work as specified herein, before submitting their bid.

Bids submitted and prices submitted shall be valid for 90 days after submittal of bids. After this 90 day period, the bidder has the right to withdraw his pricing or be awarded the work at the bid price should the County choose to award this work. If only one bid is received the County may choose to not open the bid and solicit additional bids prior to opening all bids in a public meeting.

II. PREPARATION OF BID

A. Bidders must submit bids on the proposal forms provided. Additional materials can also be included with the bids. Complete the bid form, bid supplemental form, and contractor affidavit. Place the bid in both numbers and words on the bid form in the space provided. In the event of a conflict between the number and words bid the price in words shall be used. Place bid within an envelope addressed:

ATTEN: Jean Teasley
Hart County Board of Commissioners
800 Chandler Street
Hartwell, GA 30643

Place on outside of envelope:

“Court Lighting Project Installation” along with “Name of Company”

- B.** Any deviations (exceptions) from the bid specifications must be included on the Bid **Supplemental form**. Such deviations may be evaluated by the Owner in making a final determination as to the selection of a bidder.
- C.** Submit proposals filled out in ink or typewritten, without erasure, interlineations or changes. No bid changes will be permitted to be placed on the outside of the envelope. If a bidder desires to change the bid prior to the deadline for acceptance, the bidder may remove place the revised bid in a new sealed envelop.
- D.** Make proposals in name of the principal and if a partnership, give names of all parties. Give exact post office address. If an agent submits proposals, provide satisfactory evidence of agency authority with proposal.

III. BIDDER'S RESPONSIBILITY

- A.** Before submitting their bid, the Bidder shall carefully perform all necessary investigations to inform themselves thoroughly as to the specifications needed for this work.

IV. INSURANCE, LAWS, PERMITS, LICENSES, REGULATIONS, ETC.

- A.** Licensure for work will be as required by any applicable regulatory agency.
- B.** The Contractor, in execution of the work, shall conform to all applicable Federal and State laws, Municipal Ordinances and rules and regulations of all authorities having jurisdiction over the work, including in part, all construction codes and safety codes which may apply to (1) performance of work; (2) protection of adjoining and adjacent property; (3) maintenance of passageways, guard fences or other protective facilities; and shall obtain and pay for all permits, licenses and approvals necessary for construction of the work and give all required notices.
- C.** The Contractor shall arrange for all inspections required by Federal, State, and Municipal or other authorities having lawful jurisdiction and pay all fees and cost incurred.
- D.** The successful bidder shall be required to submit proof of workman's compensation coverage for all employees of the bidder, as well as public liability insurance of at least \$500,000/\$1,000,000 limits. In addition, the successful bidder will be solely responsible for any damages done by their company (or their subcontractors and suppliers) to public utilities and/or personal property as a result of the execution of this Contract.
- E.** Bidders must comply with the State of Georgia Public Works Laws for Bidding this work. In general if the bid is greater than \$100,000 a 5% bid bond must be included with the bid.
- F.** Under Georgia Law, bidders must provide an affidavit of compliance with the Georgia Security and Immigration Compliance for their company and any all subcontractors proposed under this work if this work with their bid.

V. INTERPRETATIONS OR ADDENDA

Any questions concerning this invitation should be directed via fax or mailed to:
Terrell Partain,
Hart County Administrator,
800 Chandler Street
Hartwell, GA 30643
Fax: 706-376-2024

Hart County reserves the right to reject any or all bids, to further negotiate with one or more bidders, and, to waive any technicalities and informalities, and to accept the bid deemed to be in the best interest of the County.

No oral changes or interpretations shall be made to any bidder regarding the bid Documents or any part thereof. Every request for an interpretation shall be made in writing via fax or mail to: Terrell Partain, Hart County Administrator, at the contact information above.

Any inquiry received five or more days prior to the date fixed for acceptance of bids will be given consideration and addressed to all known bidders in the form of an Addendum. Any changes or interpretations to the specifications shall also be in the form of an Addendum to the Bid Documents. All Addenda will be faxed and mailed to each person holding Bid Documents, but it shall be the bidder's responsibility to make inquiries as to the Addenda issued. All such Addenda shall become part of the Bid Documents and all bidders shall be bound by such Addenda, whether or not received by the bidders. It shall be the bidders responsibility to ensure delivery of any and all requests for interpretations.

VI. OTHER REQUIREMENTS

Should the contractor, in the opinion of Hart County representatives, fail to comply with any requirements of these specifications; the County may delay work until such requirements are satisfactorily met.

Any quantity listed is approximate and/or estimated. Contractor shall verify all quantities. Hart County reserves the right to reject any or all bids, to further negotiate with one or more bidders, and, to waive any technicalities and informalities, and to accept the bid deemed to be in the best interest of the County.

This bid package and any subsequent bid addendum are the specifications and contract documents for this project. The County must approve any variance from the required specifications in writing. If there is a conflict between these specifications and any referenced specifications, the higher quality specification shall be applied.

End of Bid Package